

## I. DENOMINATION OF EVENT

VENUE: Aachen  
DATE: 04-07/12/2025  
NF: GER  
Indoor: ☒ Outdoor: ☐

<input type="checkbox"/> CDI1*	<input type="checkbox"/> CDI2*	<input type="checkbox"/> CDI3*	<input type="checkbox"/> CDI4*	<input type="checkbox"/> CDI5*	<input type="checkbox"/> CDI-W
<input type="checkbox"/> CDIO1*	<input type="checkbox"/> CDIO2*	<input type="checkbox"/> CDIO3*	<input type="checkbox"/> CDIO4*	<input type="checkbox"/> CDIO5*	<input type="checkbox"/> -NC
<input checked="" type="checkbox"/> CDIJ	<input checked="" type="checkbox"/> CDIY	<input checked="" type="checkbox"/> CDIP	<input type="checkbox"/> CDIU25	<input checked="" type="checkbox"/> CDICH	
<input type="checkbox"/> CDIOJ	<input type="checkbox"/> CDIOY	<input type="checkbox"/> CDIOP	<input type="checkbox"/> CDIOU25	<input type="checkbox"/> CDIOCh	
<input type="checkbox"/> CDIAm	<input type="checkbox"/> CDIYH				
<input type="checkbox"/> Championship	<input type="checkbox"/> Games				

## II. GENERAL CONDITIONS

- FEI Statutes, 25<sup>th</sup> edition, effective 21<sup>st</sup> November 2023.
- FEI General Regulations, 24<sup>th</sup> edition, 1<sup>st</sup> January 2020, updates effective 1<sup>st</sup> January 2025.
- FEI Veterinary Regulations, 15<sup>th</sup> edition, 1 January 2023, updates effective 1<sup>st</sup> January 2025.
- **FEI Dressage Rules (26<sup>th</sup> edition, 1<sup>st</sup> January 2023, updates effective 1<sup>st</sup> January 2025) and if applicable the FEI Dressage World Cup™ Rules 2024/2025 and 2025/2026 and FEI Dressage Nations Cup™ Rules 2025.**
- FEI Equine Anti-Doping and Controlled Medication Regulations, 4<sup>th</sup> Edition, effective 1<sup>st</sup> January 2025.
- FEI Anti-Doping Rules for Human Athletes, adopted on 23<sup>rd</sup> November 2020. Takes effect on 1<sup>st</sup> January 2021, updates effective 1<sup>st</sup> January 2024.
- All subsequent published revisions, the provisions of which will take precedence.

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Approved by the FEI, Lausanne, on 01/10/2025.



**Ronan Murphy**  
FEI Dressage Director.

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### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

A full copy of this Code can be obtained from the Fédération Equestre Internationale, Chemin de la Joliette 8, CH-1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>

## **IV. GENERAL INFORMATION**

### **1. ORGANISER**

Name: Aachen-Laurensberger Rennverein e.V.  
Address: Albert-Servais-Allee 50, 52070 Aachen, Germany  
Telephone: +49 241 9171- 164  
Email: [info@aachenyoungstars.de](mailto:info@aachenyoungstars.de)  
Website: <http://www.aachenyoungstars.de/>

#### Contact Details Show Ground:

Address: "Albert-Vahle Halle"  
Hubert-Wienen-Straße  
52070 Aachen  
Telephone: +49 241 9171- 164  
GPS Coordinates: Latitude: 50.79492 / Longitude: 6.0977

#### Accessibility Details:

Arrival by road:

From direction Cologne

- A 4 (Köln - Aachen)
- Exit Würselen/Aachen Zentrum
- turn right into Krefelder Straße
- follow the signs

From direction Düsseldorf

- A 44 to Autobahnkreuz Aachen
- A 4 direction Aachen/Heerlen
- Exit Würselen/Aachen Zentrum
- turn right into Krefelder Straße
- follow the signs

From direction Belgium

- follow the A 44 up to the Autobahnkreuz Aachen
- A 4 direction Antwerpen
- Exit Würselen/Aachen Zentrum
- turn right into Krefelder Straße
- follow the signs

From direction Netherlands

- follow the A 4
- Exit Würselen/Aachen Zentrum
- turn right into Krefelder Straße
- follow the signs

Arrival by train: Hauptbahnhof (Central Station) Aachen, Lagerhausstraße  
Arrival by plane: nearest airport: Cologne/Bonn, Duesseldorf,  
Maastricht-Aachen-Airport/NED

## **2.ORGANISING COMMITTEE**

Honorary President: ./.  
President of the event: Stefanie Peters  
Show Secretary: Gabi Hackländer / Thomas Töpfer  
Press Officer: Tobias König / Saskia Stahl-Farrell

## **3.EVENT DIRECTOR**

Name: Jana Kun  
Address: Albert-Servais Allee 50  
52070 Aachen  
Telephone: +49 241 9171 164  
Email: [jana.kun@chioaachen.de](mailto:jana.kun@chioaachen.de)

## **4.STABLE MANAGER**

Name: Gina Trojan  
Telephone: +49 173 7561580  
Email: [stablemanager@chioaachen.de](mailto:stablemanager@chioaachen.de)

**FEI APPROVED SCHEDULE  
AACHEN (GER) 04-07 December 2025**



**V. OFFICIALS**

	Panel	Function	FEI ID	Name	NF	Level
<b>1</b>	Ground Jury	President	10281323	Nicole Nockemann	GER	3
		Member	10050583	Katrina Wüst	GER	4
		Member	10296725	Lukasz Walter	POL	2
		Member	10154399	Hans Voser	SUI	3
		Member	10022150	Sascha Schulz	LUX	2
		Foreign Judge	10052580	Carlos Lopes	POR	4
<b>2</b>	Foreign Technical Delegate	Foreign Technical Delegate				
<b>3</b>	Stewards	Chief Steward	10051914	Diana Münnich	GER	4
		Steward	10052167	Didier Deschauer	BEL	4
		Steward	10053087	Katharina von Stetten	GER	3
		Steward	10052624	Har van der Venne	NED	3
		Steward	10115530	Veronika Kelemenova	SVK	2
		Steward	10016387	Joelle Beier-Kinnen	LUX	3
		Steward	10089616	Isabelle Vivancos	FRA	4
<b>4</b>	FEI Veterinary Delegate	Veterinary Delegate	10173439	Felicitas Paebst	GER	2
<b>5</b>	Veterinary Services Manager / Treating Veterinarian	Veterinary Services Manager	10094172	Anna Endrikat	GER	1
		Permitted Treating Veterinarian (one for every 200 horses)	10218330	Patrick Büth	GER	
		Permitted Treating Veterinarian (one for every 200 horses)	10048947	Friedrich Hanbücken	GER	
<b>6</b>	Doctor/Medical Service	Doctor/Medical Service		Retter4You – Sascha Laube	GER	
<b>7</b>	Farrier	Farrier		Gerd Lamberty	GER	
<b>8</b>	NF Delegate	NF Delegate		Nicole Nockemann	GER	

## **VI. INVITATIONS**

Number of NFs invited (CDIP/CDIJ/CDIY): 12

State which NFs are invited: AUT, BEL, DEN, ESP, FRA GBR, GER, ITA, NED, POL, SUI, SWE

Reserve NFs: all NFs affiliated to the FEI

### **CDIP:**

Total Number of athletes: approx. 20

Number of home athletes: approx. 8 (acc. to a special handicap agreed upon with NF GER)

Number of athletes per NF: 1 (in consideration with OC, more athletes will be allowed)

Number of ponies per athlete: 1, on request athletes may start with two ponies.

### **CDIJ:**

Total Number of athletes: approx. 24

Number of home athletes: approx.10 (acc. to a special handicap agreed upon with NF GER)

Number of athletes per NF: 1 (in consideration with OC more athletes will be allowed)

Number of horses per athlete: 1, on request athletes may start with two horses.

### **CDIY:**

Total Number of athletes: approx. 24

Number of home athletes: approx.8 (acc. to a special handicap agreed upon with NF GER)

Number of athletes per NF: 1 (in consideration with OC more athletes will be allowed)

Number of horses per athlete: 1, on request athletes may start with two horses.

### **CDICh:**

Number of NFs invited : 9

State which NFs are invited: AUT, BEL, CYP, FRA, GER, LUX, NED, SWE  
(Nations that took part in the individual final of the European Championships in Le Mans 2025)

Reserve NFs: all NFs affiliated to the FEI

Total Number of athletes: approx. 12

Number of home athletes: approx. 3 (acc. to a special handicap agreed upon with NF GER)

Number of athletes per NF: 1 (in consideration with OC, more athletes will be allowed)

OC invitation: 2

Number of horses per athlete: 1



The German athletes will be invited by the Organising Committee in agreement with the national trainer Dressage.

Each Athlete must compete in competition No 5 and 9

Athletes are invited by the Organiser through their NF.

One (1) groom per athlete.

The Organising Committee reserves the right to increase the number of horses / ponies per athlete.

The Organising Committee reserves the right to invite additional NFs in case one of the invited NFs will not be able to participate.

The Organising Committee reserves the right to invite athletes personally through the respective NF.

## **VII. ENTRIES**

- You must use the FEI Entry System for all categories of this Event:  
[https://entry.fei.org/index.php?page=PFO\\_Entries\\_NF\\_EventSearch](https://entry.fei.org/index.php?page=PFO_Entries_NF_EventSearch)
- You will find additional documentation on:  
<https://inside.fei.org/fei/your-role/it-services/it-platforms/fei-entry-system>
- All Athletes and Horses participating in any International Competition must be registered with the FEI.
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

- German Athletes have to enter through the German Entry System NeOn! Entries of German Athletes will then be uploaded into the FEI Online Entry System!

### **1. ENTRY DATES AND FEES:**

#### **Deadlines for entries**

Definite Entries:	10/11/2025
Last date for substitutions:	two hours prior to the concerned horse inspection
CDIY:	03/12/2025
CDIJ/CDIP:	04/12/2025
CDICh:	05/12/2025

Entries have to be in accordance with the FEI Dressage Rules and the FEI General Regulations.

<b>Entry fee per horse/pony:</b>	350 Euro
Stabling fee per horse/pony:	included in the entry fee
<b>VAT:</b>	0 %
<b>Total fee per horse/pony:</b>	<b>350 Euro</b>

**Entry fees are administered by EventClearing.**

**The entry fee plus additional fees/charges**

- of German Athletes will be subject to direct credit through the German online system NeOn. Payments not be done via NeOn will be invoiced by EventClearing.

- of Foreign Athletes

has to be paid by transfer ahead of the event to the following account: Aachen-Laurensberger Rennverein e.V., Albert-Servais-Allee 50, 52070 Aachen, Deutschland

Further compulsory fees for horses and athletes as well as further other fees - if applicable – (see below) will be invoiced in addition on site.

IBAN: DE81 3905 0000 1077 3355 43 BIC / SWIFT: AACSD33

Ref.: *Aachen Youngstars, Name and FEI-number of the rider*

**Please contact EventClearing for further details:**

[info@eventclearing.lu](mailto:info@eventclearing.lu) & [www.eventclearing.lu](http://www.eventclearing.lu)

Privacy Policy Declaration:

Based on Article 6 paragraph 1 a, b & f, GDPR (General Data Protection Regulation of the European Union), presenting the entries for the Aachen Dressage Youngstars 2025 all parties concerned (Athletes, horse owners, grooms, vets, trainers and other accompanying persons) consent that the organising committee Aachen-Laurensberger Rennverein e.V. (ALRV) may process their personal data for the purpose of organisation and safe execution of this Aachen Dressage Youngstars and may also forward them to third parties for this purpose. Dependent of the role and possibly already elsewhere given consent, this personal data may be processed as long as up to 3 months after the next Aachen Dressage Youngstars.

The Privacy Policy of the ALRV can be viewed here <http://www.aachenyoungstars.de/> The consent may be revoked in writing at any time with effect for the future. Revoking the consent may result in withdrawal of entry right as well as withdrawal of show pass.

**2.NO-SHOWS/LATE WITHDRAWALS:**

**NB:** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the Organiser for the actual financial loss incurred by the Organiser (i.e., stabling and hotel expenses) as a result of the late withdrawal or no-show.

Amount charged: 200 Euro per horse/pony

**3.ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:**

All other fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. (Refer to FEI Dressage Rules) Only fees approved by the FEI and listed in the approved Schedule can be charged by the Organiser.

EADCMP Fee:

**FEI APPROVED SCHEDULE  
AACHEN (GER) 04-07 December 2025**

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Included in compulsory entry fee ☐ Not included in compulsory entry fee ☒

Lower-Level Events (CIMs) CHF 18 per horse per event  
(For definition of CIMs see Appendix E of the FEI General Regulations)

Higher-Level Events CHF 25 per horse per event  
(All other events not defined as CIM)

Electricity (upon request): 85 Euro per charge

Manure disposal: 40 Euro per box

Health Paper/TRACES: 75 Euro per horse

Hay: 9 Euro per bale

Straw: 5 Euro per bale

Shavings: 15 Euro per bale

Tack Box: 120 Euro per box

Training Horse: 200 Euro per horse (only FEI registered horses)

EADCMP fee: 18 Euro per horse/pony

First bedding (2 bales straw or 2 bales shavings) is free of charge. Please make sure to have the right bedding registered in the FEI Entry System.

Training horses and tack boxes can be ordered via comments in the FEI Entry System.

Prices of hay, straw and shavings are subject to change

**All aforementioned amounts are including VAT**

VAT Number of the Organiser: DE 123603839

## VIII. TIMETABLE

**Competitions must not start before 08:00 h and must not finish after 23:00 h unless prior approval is granted by the FEI.**

**The current edition of Dressage Tests at the date of the show will be used and all tests must be ridden from memory.**

<https://inside.fei.org/fei/your-role/organisers/dressage/tests>

	Day	Date	Time
• <u>Opening of stables / Arrival times</u>	Wednesday	03/12/2025	12:00h -19:00h
	Thursday	04/12/2025	07:00h -18:00h
	Friday	05/12/2025	09:00h -17:00h
• <u>Horse Inspection</u>			
CDIY	Wednesday	03/12/2025	18.30h
CDIJ	Thursday	04/12/2025	19.15h
CDIP	Thursday	04/12/2025	19.00h
CDICh	Friday	05/12/2025	17.00h
• <u>Briefing Meeting on welfare matters</u> (Athletes CDIY, CDIJ, CDIP, Trainers, Key Officials etc.)	Wednesday	03/12/2025	19.30h
• <u>Briefing Meeting on welfare matters</u> (Athletes CDICh, Trainers, etc.)	Friday	05/12/2025	18.15h
• <u>Declaration of Starters</u>			
CDIY	Wednesday	03/12/2025	19.00 h
CDIJ	Thursday	04/12/2025	19.45h
CDIP	Thursday	04/12/2025	19.30h
CDICh	Friday	05/12/2025	17.30h
• <u>Draw for each first competition:</u>			
CDIY	Wednesday	03/12/2025	19.15h
CDIJ/CDIP	Thursday	04/12/2025	20.00h
CDICh	Friday	05/12/2025	18.00h

<b>Competitions CDIY:</b>	Day	Date	Time	Prize Money
Competition 01 Young Riders Team	Thursday	04/12/2025	14.30 h	750 Euro
Competition 03 Young Riders Individual	Friday	05/12/2025	14.00 h	750 Euro
Competition 08 Young Riders Freestyle	Saturday	06/12/2025	18.00 h	1.500 Euro
<b><u>Total Prize Money</u></b>				<b>3.000 Euro</b>
<b><u>Prizes in Kind</u></b>				None

**FEI APPROVED SCHEDULE**  
**AACHEN (GER) 04-07 December 2025**

<b>Competitions CDIJ:</b>	<b>Day</b>	<b>Date</b>	<b>Time</b>	<b>Prize Money</b>
Competition 04 Juniors Team	Friday	05/12/2025	18.00 h	650 Euro
Competition 06 Juniors Individual	Saturday	06/12/2025	10.00 h	650 Euro
Competition 11 Juniors Freestyle	Sunday	07/12/2025	13.30 h	1.200 Euro
<b>Total Prize Money</b>				<b>2.500 Euro</b>
<b>Prizes in Kind</b>				None

<b>Competitions CDIP:</b>	<b>Day</b>	<b>Date</b>	<b>Time</b>	<b>Prize Money</b>
Competition 02 Pony Riders Team	Friday	05/12/2025	08.00 h	400 Euro
Competition 07 Pony Riders Individual	Saturday	06/12/2025	14.30 h	400 Euro
Competition 10 Pony Riders Freestyle	Sunday	07/12/2025	11.00 h	1.000 Euro
<b>Total Prize Money</b>				<b>1.800 Euro</b>
<b>Prizes in Kind</b>				None

<b>Competitions CDICH:</b>	<b>Day</b>	<b>Date</b>	<b>Time</b>	<b>Prize Money</b>
Competition 05 Children Team	Saturday	06/12/2025	08.00 h	800 Euro
Competition 09 Children Individual	Sunday	07/12/2025	09.00 h	1.250 Euro
<b>Total Prize Money</b>				<b>2.050 Euro</b>
<b>Prizes in Kind</b>				None

**1. DEGREE OF DIFFICULTY – FLOORPLAN GRAND PRIX FREESTYLE**

☐ DoD will be used. ☐ DoD will not be used. ☒ Not Applicable.

Athletes are required to login using their own credentials on to <http://dressagefreestyle.fei.org> to create or assign their Grand Prix Freestyle floorplan at the latest 2 hours prior to:

- ☐ the horse inspection.  
☐ the draw of the Grand Prix / Short Grand Prix

**2. GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS:**

Leading athlete award – ./.  
 Best foreign athlete – ./.  
 Best home athlete – ./.  
 Team awards – ./.

## **IX. COMPETITIONS DETAIL**

**FIRST DAY: Thursday**

**DATE: 04/12/2025**

### **COMPETITION No 01 - CDIY**

Test: FEI Young Riders Team  
Number of horses per athlete: 1 or respectively 2 horses (see VI Invitations.)  
Open to: all athlete/horse combinations entered and accepted by the OC  
Draw/Art: acc. to Art. 417.3.1 – ordinary draw  
Prize money: EUR 750  
Breakdown: 175/125/100/80/2x70/2x65  
If more Athletes are placed the next receive: € 45,00 each.

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**SECOND DAY: Friday**

**DATE: 05/12/2025**

### **COMPETITION No 02 – CDIP**

Test: FEI Pony Riders Team  
Number of ponies per athlete: 1 or respectively 2 ponies (see VI Invitations.)  
Open to: all athlete/pony combinations entered and accepted by the OC.  
Draw/Art: acc. to Art. 417.3.1 – ordinary draw  
Prize money: EUR 400  
Breakdown: 85/75/65/50/35/3x30  
If more Athletes are placed the next receive: € 30,00 each.

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### **COMPETITION No 03 - CDIY**

#### **Qualifier for Competition No 08 (Young Riders Freestyle)**

Test: FEI Young Riders Individual  
Number of horses per athlete: 1 or respectively 2 horses (see VI Invitations.)  
Open to: all athlete/horse combinations entered and accepted by the OC.  
Draw/Art: acc. to Art. 417.3.1 – ordinary draw  
Prize money: EUR 750  
Breakdown: 175/125/100/80/2x70/2x65  
If more Athletes are placed the next receive: € 45,00 each.

\* \* \* \* \*

**COMPETITION No 04 - CDIJ**

Test: FEI Juniors Team  
Number of horses per athlete: 1 or respectively 2 horses (see VI Invitations.)  
Open to: all athlete/horse combinations entered and accepted by the OC.  
Draw/Art: acc. to Art. 417.3.1 – ordinary draw  
Prize money: EUR 650  
Breakdown: 160/130/95/70/60/3x45  
If more Athletes are placed the next receive: € 40,00 each.

\* \* \* \* \*

**THIRD DAY: Saturday**

**DATE: 06/12/2025**

**COMPETITION No 05 - CDICH**

**Qualifier for Competition No 09 (Children Individual)**

Test: FEI Children Team  
Number of horses per athlete: 1  
Open to: all athlete/horse combinations entered and accepted by the OC.  
Draw/Art: acc. to Art. 417.3.1 – ordinary draw  
Prize money: EUR 800  
Breakdown: 200/160/125/95/70/55/50/45

\* \* \* \* \*

**COMPETITION No 06 - CDIJ**

**Qualifier for Competition No 11 (Juniors Freestyle)**

Test: FEI Juniors Individual  
Number of horses per athlete: 1 or respectively 2 horses (see VI Invitations.)  
Open to: all athlete/horse combinations entered and accepted by the OC.  
Draw/Art: acc. to Art. 417.3.1 – ordinary draw  
Prize money: EUR 650  
Breakdown: 160/130/95/70/60/3x45  
If more Athletes are placed the next receive: € 40,00 each.

\* \* \* \* \*

**COMPETITION No 07 - CDIP**

**Qualifier for Competition No 10 (Pony Riders Freestyle)**

Test: FEI Pony Riders Individual  
Number of ponies per athlete: 1 or respectively 2 ponies (see VI Invitations.)  
Open to: all athlete/pony combinations entered and accepted by the OC.  
Draw/Art: acc. to Art. 417.3.1 – ordinary draw  
Prize money: EUR 400  
Breakdown: 85/75/65/50/35/3x30  
If more Athletes are placed the next receive: € 30,00 each.

\* \* \* \* \*

**COMPETITION No 08 – CDIY**

Test: FEI Young Riders Freestyle  
Number of horses per athlete: 1  
Open to and compulsory for: the best 12 athlete/horse combinations from competition no 03.  
In case an athlete is qualified with two horses, the athlete has to take the better placed horse from competition no 03.  
Draw/Art: Art 417.3.3 within groups of five in reverse order of the results from competition no 03 (group of athletes placed 12<sup>th</sup> to 11<sup>th</sup> in competition 03 to start first group of athletes placed 5<sup>th</sup> to 1<sup>st</sup> in competition 03 to start last)  
Total prize money: EUR 1.500  
Breakdown: 325/220/190/160/130/115/100/80/60/45/40/35

\* \* \* \* \*

**FOURTH DAY: Sunday**

**DATE: 07/12/2025**

**COMPETITION No 09 - CDICH**

Test: FEI Children Individual  
Number of horses per athlete: 1  
Open to: the best 12 athlete/horse combinations from the Children Team competition no 05.  
Draw/Art: Art 417.3.3 within groups of five in reverse order of the results from competition no 05 (group of athletes placed 12<sup>th</sup> to 11<sup>th</sup> in competition 05 to start first group of athletes placed 5<sup>th</sup> to 1<sup>st</sup> in competition 05 to start last)  
Prize money: EUR 1.250  
Breakdown: 300/240/180/150/120/100/2x80

\* \* \* \* \*



**COMPETITION No 10 – CDIP**

Test: FEI Pony Riders Freestyle  
Number of ponies per athlete: 1  
Open to and compulsory for: the best 12 athlete/pony combinations from competition no 07.  
In case an athlete is qualified with two ponies, the athlete has to take the better placed pony from competition no 07.  
Draw/Art: Art 417.3.3 within groups of five in reverse order of the results from competition no 07 (group of athletes placed 12<sup>th</sup> to 11<sup>th</sup> in competition 07 to start first group of athletes placed 5<sup>th</sup> to 1<sup>st</sup> in competition 07 to start last)  
Prize money: EUR 1.000  
Breakdown: 215/150/125/105/90/75/70/60/35/30/25/20  
\* \* \* \* \*

**COMPETITION No 11 – CDIJ**

Test: FEI Juniors Freestyle  
Number of horses per athlete: 1  
Open to and compulsory for: the best 12 athlete/horse combinations from competition no 06  
In case an athlete is qualified with two horses, the athlete has to take the better placed horse from competition no 06.  
Draw/Art: Art 417.3.3 within groups of five in reverse order of the results from competition no 06 (group of athletes placed 12<sup>th</sup> to 11<sup>th</sup> in competition 06 to start first group of athletes placed 5<sup>th</sup> to 1<sup>st</sup> in competition 06 to start last)  
Total prize money: EUR 1.200  
Breakdown: 245/160/140/120/100/90/85/75/60/55/40/30  
\* \* \* \* \*

## **X. FACILITIES OFFERED**

### **1. ATHLETES**

#### **Accommodation.**

OC does not provide accommodation.  
Please contact the Aachen tourist service:

aachen tourist service e.V.  
Phone: (49) 241 – 180 29 50  
Fax: (49) 241 – 180 29 30  
Email: [chio@aachen-tourismus.de](mailto:chio@aachen-tourismus.de)

Accommodation will be at the Athletes' own expense.

#### **Meals**

Meals will be provided on the show grounds at the Athletes' own expense.  
Meals will be provided in the Restaurant Stables' Inn.

### **2. GROOMS**

#### **Accommodation.**

OC does not provide accommodation.  
Please contact the Aachen tourist service:

aachen tourist service e.V.  
Phone: (49) 241 – 180 29 50  
Fax: (49) 241 – 180 29 30  
Email: [chio@aachen-tourismus.de](mailto:chio@aachen-tourismus.de)

Accommodation will be at the Athletes' expense.

#### **Meals**

Meals will be provided on the show grounds at the Athletes' own expense.  
Meals will be provided in the Restaurant Stables' Inn.

**N.B.** Organisers must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

As much as possible in accordance with the Organisers Guide, Point 4.7.2 - Facilities, Services & Conditions for Grooms"  
<https://knowledgebase.fei.org/index.php?action=artikel&cat=11&id=132&artlang=en>

## **XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION**

### **1. DRAW**

Location of the draw: Showoffice at the "Dressage Stadium"

### **2. COMPETITION ARENA(S)**

Total dimensions: 27x75 (Competition arena - dimensions: 20 x 60 m)

Type of Footing: sand

### **3. PRACTICE ARENA(S)**

Total dimensions: 20x40 m (indoor)

Type of Footing: sand

Total dimensions: 20x60 m (outdoor)

Type of Footing: sand

### **4. STABLES**

Size of boxes: 3 m x 3 m

An adequate number of stables must be at least 4m x 3m to accommodate the larger Horses.

Arrival will be possible as of Wednesday, 03/12/2025 between 12.00h and 19.00h.

Arrival on Thursday, 04/12/2025 will be possible between 07.00h and 18.00h.

Arrival on Friday, 05/12/2025 will be possible between 9.00h and 17.00h.

Horses will be stabled (incl. 1<sup>st</sup> bedding) on the show grounds from 03/12/2025 to 07/12/2025. Please enter the requested type of bedding for each horse into the FEI entry system. Only the assigned stables may be used.

Athletes, who bring more than 2 horses must book a tack box.

### **5. PAPERLESS JUDGING**

It is compulsory to have a certified software/solution in order to offer Paperless Judging at FEI Dressage Events.

Will you use a FEI Certified Paperless Judging Software/Solution to manage judging at your Event? (The list of Certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>)

Yes ☒

Name of Company: Black Horse One GmbH

Live scoring user:

Name: Daniel Göhlen

FEI ID number: 10055662

Contact email: [daniel@blackhorse-one.com](mailto:daniel@blackhorse-one.com)

Contact person at Event:

Name: Daniel Göhlen  
FEI ID number: 10055662  
Contact email: [daniel@blackhorse-one.com](mailto:daniel@blackhorse-one.com)

**6. SCORING PROVIDER/TIMING PROVIDER**

Will you use a FEI Certified Service Provider to manage the scoring and timing at your Event? (The list of Certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>)

Yes ☐ No ☒

Name of Company: SCG Visual

Contact person at Event:

Name: Ariën Tolner  
FEI ID number: 10199930  
Contact email: [arie@scgvisual.com](mailto:arie@scgvisual.com)

The FEI may require to be provided with real time results data feed of your Events according to FEI requirements; in this case you and your provider will be informed accordingly.

**7. AVERAGE SCORE/OPEN SCORING**

Average Score and Open Scoring: Yes ☐ No ☒

**8. OTHER TECHNOLOGY/SERVICE PROVIDER(S)**

Will you use other technology/service provider(s) at your Event?

Yes ☒ No ☐

Name of Company: EventClearing

Contact person at Event:

Name: Matthias Lienhop  
FEI ID number: 10044444  
Contact email: [info@eventclearing.lu](mailto:info@eventclearing.lu)

Activity/Function: Administration of settlement of accounts

Name of Company: stable.ist

Contact person at Event:

Name: Gina Trojan  
FEI ID number: 10138253  
Contact email: [gina@stable.ist](mailto:gina@stable.ist)

Activity/Function: Stable management

**9. PRIZE GIVING CEREMONY**

The number of athletes required to present themselves for the prize giving ceremony of each competition is 8.

**10. ADVERTISING ON ATHLETES AND HORSES**

The athletes are authorised to carry the logo of their personal sponsor. The Chief Steward will check that the advertising and publicity on athletes and horses complies with the FEI General Regulations..

**11. TICKETING**

Are you selling ticket for spectator to attend your event: No ☒

**12. BETTING**

Betting will be authorised by the Organiser: No ☒

**13. TRANSPORT REIMBURSEMENT HORSES/PONIES**

Transport expenses to be paid by the Athlete ☒

**14. WELCOME**

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate them on arrival.

**15. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS**

There will be no shuttle service.

**16. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

Entry right to the stable areas according to the FEI Veterinary Regulations.

NUMBER ACCREDITED PERSONS:

Athlete:	1
Partner:	1
Groom:	1
Horse Owner:	2 per horse acc. to FEI Passport

**17. SUSTAINABILITY**

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:

<http://inside.fei.org/fei/your-role/organisers/handbook>

## **XII. VETERINARY MATTERS**

### **1.CUSTOMS FORMALITIES**

For questions pertaining to the veterinary and animal diseases legislation for horses from abroad and regarding the horses' transportation, the OC is ready to assist.

Customs and veterinary fees will not be taken over.

### **2.HEALTH REQUIREMENTS**

#### **GENERAL**

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit, free from infectious disease and meet the FEI's health requirements before being allowed to compete.

#### **ENTRY OF HORSES**

Required health tests and vaccinations: ./.

Quarantine period: ./.

Specimen Import Licence applied: ./.

Every Athlete is obliged to deliver all necessary health certificates for the transport to the event or identification of the horses before they come into the stables:

a) in case of arrival from an EU member country a health certificate "EQUI-INTRA-IND" according to implementing regulation (EU) 2021/403. The use of TRACES-NT is mandatory.

b) in case of arrival from a country not belonging to the EU a health certificate "EQUI-X" according to implementing regulation (EU) 2021/403.

A certificate must be done in at least one official language of the country of destination and in one official language of the member country. The Athlete must carry with him the original certificate, not a copy.

The organiser sees to it that on the competition site, an official state veterinarian is present to issue the health certificates which are necessary for the transport of the horses to their destination abroad.

In case the OC has entrusted a forwarding agency, the latter is ready to assist regarding the required documents.

Furthermore, questions relating to health requirements for horses can be directed to the veterinary authorities in the country of origin or in Germany.

A certificate must be done in at least one official language of the country of destination and in one official language of the member country. The Athlete must carry with him the original certificate, not a copy.

The organiser sees to it that on the competition site, an official state veterinarian is present to issue the health certificates which are necessary for the transport of the horses to their destination abroad.

In case the OC has entrusted a forwarding agency, the latter is ready to assist regarding the required documents.

Furthermore, questions relating to health requirements for horses can be directed to the veterinary authorities in the country of origin or in Germany.

### **3.NATIONAL REQUIREMENTS**

In addition to the Rules and Regulations applicable as set out above the following national regulations apply:

- German Animal Welfare Act (Tierschutzgesetz):  
[www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf)
- German Law concerning Manufacture and Distribution of Medicines (Arzneimittelgesetz):  
[www.gesetze-im-internet.de/bundesrecht/amg\\_1976/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/amg_1976/gesamt.pdf)
- German Animal Health Act (Tiergesundheitsgesetz):  
[www.gesetze-im-internet.de/tiergesg/TierGesG.pdf](http://www.gesetze-im-internet.de/tiergesg/TierGesG.pdf)
- German Regulation for Animal-Welfare during Transport (Tierschutztransportverordnung):  
[www.gesetze-im-internet.de/bundesrecht/tierschtrv\\_2009/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschtrv_2009/gesamt.pdf)
- German Regulation regarding Livestock Transport (Viehverkehrsverordnung):  
[www.gesetze-im-internet.de/bundesrecht/viehverkv\\_2007/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/viehverkv_2007/gesamt.pdf)
- etc.

### **4.PONIES**

Ponies must be in compliance with the Veterinary Regulations to be eligible to compete in pony events.

### **5.INJURY SURVEILLANCE**

FEI Veterinary Regulations: Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post-mortem examination.

### **6.TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for infectious disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation.

### **7.VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

#### **7.1 PASSPORTS. FEI General Regulations**

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (FEI General Regulations).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with the FEI Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

## **7.2 VACCINATIONS - EQUINE INFLUENZA.**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations.

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these Veterinary Regulations. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

## **7.3 EXAMINATION ON ARRIVAL.**

On arrival at an Event venue, all Horses must undergo an examination by an FEI veterinarian to confirm their identification from their passport and microchip (where present), their vaccination status and meet the FEI's health requirements to access the FEI Stables Area. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, infectious disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue. PRs must fulfil the Horse Health Requirements via the FEI HorseApp in advance of the event which will be checked at the Examination on Arrival.

## **7.4 HORSE INSPECTIONS.**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

## **7.5 LIMB SENSITIVITY EXAMINATION.**

Horses may be subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event. For Jumping that includes, but is not limited to, between rounds and before the Jump Off. For Endurance that includes, but is not limited to, pre-ride, during the ride and after the ride. Horses may be examined once or on multiple occasions during the Period of an Event. Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

## **8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP).**



## **8.1 SAMPLING.**

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

## **8.2 ELECTIVE TESTING.**

Elective Testing may be carried out prior to an Event to check for the presence of Prohibited Substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

# **XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in the FEIs' Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>

# **XIV. ADDITIONAL INFORMATION**

## **1. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

### **1.1 ATHLETES, OWNERS AND SUPPORT PERSONNEL**

#### **1.1.1 Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance

policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

### **1.1.2 Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

### **1.1.3 Press Equipment**

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

## **1.2 ATHLETES AND OWNERS**

### **1.2.1 Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

### **1.2.2 Additional Liability Information**

#### **1.2.2.1 Participation at own risk**

The athlete and the horse owner are aware that this FEI event can be a dangerous event. The athlete and the horse owner take part in the FEI event at their own risk.

#### **1.2.2.2 Liability of the Organiser**

The organizer is liable without limitation only for intent and gross negligence. For simple negligence, the organizer is only liable in case of injury of life, body, health or an essential contractual obligation of the organizer. Essential contractual obligations are those whose fulfilment is necessary to achieve the objective of the contract and in whose fulfilment the athlete or the horse owner trusted and could trust.

In the event of a slightly negligent breach of material contractual obligations, the liability of the Organiser shall be limited to the foreseeable typical damage.

The above limitations of liability also apply in favour of the legal representatives and vicarious agents of the organizer.

Otherwise, liability is excluded.

**1.2.2.3 Release from liability**

The athlete and the horse owner are jointly and severally liable to the organizer to indemnify the organizer against all claims of third parties, in particular visitors of the event and other athletes, regardless of fault, at first request, arising from the fact that a human being is killed or the body or health of a human being or an object is damaged by a horse of the athlete or the horse owner or by a person commissioned by the athlete or the horse owner.

**1.2.2.4 Choice of law**

The liability and indemnity agreement shall be governed by German law.

**1.2.3 Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

**2. PROTESTS/APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent, as mentioned in the FEI General Regulations: <https://inside.fei.org/content/general-regs-statutes>

**3. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

**4. MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the Approval of the Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the OC may change the schedule in order to clarify any matters arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all Athletes and Officials as soon as possible and they must be reported to the FEI by the Foreign Judge.

**5. ADDITIONAL INFORMATION FROM THE ORGANISER**

**5.1 GERMAN SHOW RULES**

The OC acknowledges that para 1.4 LPO (German Show Rules) is binding for international events in Germany.

**5.2 TIMETABLE**

The times stated under "VIII. TIMETABLE" are subject to alterations.

**5.3 FEI-PASSPORTS**

Horses entered in CIMs (CDI1\*/CDI2\*/CDIYH/CDIAm/CDIU25/CDIJ/CDIY/CDICh/CDIP) in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI

and identifiable (GRs 137.2).

#### **5.4 GERMAN ANIMAL WELFARE ACT**

According to paragraph 6 of the German Animal Welfare Act, trimming the vibrissae around eyes and muzzle as well as clipping or cutting the hairs inside the ears of horses are prohibited.

#### **5.5 HORSE LORRIES**

Horse lorries can be parked near the show grounds, **but not inside the stable area**. Only the assigned place may be used without fail. Electricity is supplied through installations at the assigned place. Cable is to be supplied by the owner of the lorry.

#### **5.6 MUSIC RIGHTS**

The music rights for the freestyle competitions are the sole responsibility of the riders. The OC declines any responsibility.

#### **5.7 MOTORISED VEHICLES OR MOTORBIKES**

Motorised vehicles or motorbikes are strictly prohibited on the entire show grounds.

#### **5.8 ACKNOWLEDGEMENT OF SHOW GROUND REGULATIONS**

As soon as NFs have presented their entries, athletes, also on behalf of the horse owners, as well as their employees/grooms, representatives and accompaniments are obliged, from the moment of arrival on the show grounds, to acknowledge and keep within the ALRV show ground regulations and rules of the official show schedule, to acknowledge and keep within the German Animal and Welfare Laws and Guidelines, and to behave according to the ethical principles in common practice.

Violations will be dealt with by the respective Ground Jury or Appeal Committee.

Violation of this code will be dealt with by the respective Ground Jury or Appeal Committee, in accordance with the Rules and Regulations of the FEI.

#### **5.9 DATA PROTECTION BASIC REGULATION**

With the entry declaration the athlete agrees that the Organizer is permitted to save their data and uses photo and film footages made at the event of the athletes for publications.

#### **5.10 DOGS**

All dogs must be leashed and affixed to a human or stationary object on the whole show ground and in the stable area. Violation of this rule will incur a fine of CHF 100 per offence and, in case of a repeated offence at the Event, may lead to exclusion from the Venue (Art. 109.13 General RG).

#### **5.11 HYGIENE MEASURES IN CONNECTION WITH THE EHV-1**

For all measures in place at the time of the Event, please refer to:

<https://inside.fei.org/fei/your-role/veterinarians/biosecurity-movements/biosecurity/ehv-1>

**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

**Distribution of Prizes and Indemnities**

The account (one per athlete) will be made, based upon the definite entries.

Payments must be made in € (Euro) by credit card.

Prize money payments will be done by bank transfer to the account registered in the personal profiles of the riders on [app.eventclearing.lu](http://app.eventclearing.lu).

For further details please contact

[info@eventclearing.lu](mailto:info@eventclearing.lu).

**Settlement of accounts per athlete**

The Organising Committee is authorised to deduct any possible outstanding duties from the payment. Each athlete is obliged to forward the prize-money as well as any reimbursement to the respective horse owner.

Each athlete is obliged to check and sign the final account at the accounting office before departure. The horse passports will only be handed out after the accounts have been settled.

**Taxation of Foreign Horse Owners, Athletes and Grooms:**

According to § 50a - Abs. 4 EStG of the German Tax Rights the OC must detain tax (withholding tax on income earned) from all accounts paid out to foreign horse owners, athletes and grooms.

The horse owners and athletes can apply for exemption of these taxes at the Central Federal Office for Finances, if the lawful requirements are met:

Bundeszentralamt für Steuern, An der Kuppe 1, 53225 Bonn, Germany, phone: +49 228-4060, Fax: +49 228- 4062661. An exemption of these taxes is only possible if the appropriate certificate is submitted. The documents for the exemption of tax can be downloaded from the website

[www.bzst.bund.de](http://www.bzst.bund.de)

Subject to change.

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations)**

The value of the 1<sup>st</sup> prize must not exceed 1/3 of the total prize money announced for the competition. Distribution of prize money: distributed to 25 % of participants. If there are between 5 and 19 athletes in the competition, min 5 prizes must be distributed.

If there are 4 or less athletes in the competition, the table below applies.

Number of Starters	1	2	3	4	From 5 and above
1 <sup>st</sup>	33%	33%	33%	33%	All the prize money scheduled must be distributed among all placed athletes.
2 <sup>nd</sup>		25%	25%	25%	
3 <sup>rd</sup>			20%	20%	
4 <sup>th</sup>				15%	
Total distributed	33%	58%	78%	93%	

The amount to be given to each athlete must be stated in the schedule.

## **XV. ANNEXES**

### **1. FEI ENTRY SYSTEM**

Please fill the form below in order to provide you and the other members of your committee access to the FEI Entry System.

**FEI ID<sup>1</sup>:** 10003250  
**Name\*:** Kun  
**First Name\*:** Jana  
**E-Mail\*:** [jana.kun@chioaachen.de](mailto:jana.kun@chioaachen.de)  
**Access Rights\*:** ☒ Admin<sup>2</sup> ☐ Consult<sup>3</sup>

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**FEI ID<sup>1</sup>:** 10105436  
**Name\*:** Rosenberg  
**First Name\*:** Birgit  
**E-Mail\*:** [birgit.rosenberg@chioaachen.de](mailto:birgit.rosenberg@chioaachen.de)  
**Access Rights\*:** ☒ Admin<sup>2</sup> ☐ Consult<sup>3</sup>

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**FEI ID<sup>1</sup>:** 10138253  
**Name\*:** Trojan  
**First Name\*:** Gina  
**E-Mail\*:** [stablemanager@chioaachen.de](mailto:stablemanager@chioaachen.de)  
**Access Rights\*:** ☐ Admin<sup>2</sup> ☒ Consult<sup>3</sup>

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**FEI ID<sup>1</sup>:** 10305016  
**Name\*:** Köster  
**First Name\*:** Paulina  
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**Access Rights\*:** ☐ Admin<sup>2</sup> ☒ Consult<sup>3</sup>

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<sup>1</sup>) If already have an FEI user account.

<sup>2</sup>) Provide you the required access to manage entries and substitutions and download entries/lists.

<sup>3</sup>) You are just able to consult and download the entries/lists.

\*) Mandatory Fields

## **2. RESULTS**

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded directly on the FEI Database within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:  
<https://inside.fei.org/fei/your-role/it-services/results/dressage-results-forms>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to [dressageresults@fei.org](mailto:dressageresults@fei.org) in the proper XML format immediately after the event.

Please refer to compulsory format for CDIs; the file can be downloaded using the following link: <https://inside.fei.org/fei/your-role/it-services/xml-format>

All results must include FEI Passport Registration number of horses and FEI ID number of Athletes.

Please note that as per the FEI Regulations: OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event for all disciplines managed by an online entry system and five (5) days for all other discipline(s), unless otherwise specified for qualification and ranking reasons as communicated by the FEI.

Failure from organisers of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.