

FEI APPROVED SCHEDULE
FEI DRIVING WORLD CUP™ 2023/2024
CAI-W Geneva (SUI) 09-10.12.2023



I. DENOMINATION OF THE EVENT

Venue : Geneva
Dates : 9th-10th December 2023 **NF:** SUI

Indoor:

CAI-W (Qualifier)
CAI-W Final

II. GENERAL CONDITIONS

- FEI Statutes, 24th edition, effective 17 November 2021.
- FEI General Regulations, 24th edition, 1st January 2020, updates effective 1st January 2022.
- FEI Veterinary Regulations, 14th edition, effective 1st January 2018, updates effective 1st January 2022.
- **FEI Driving and Para Driving Rules, 12th edition, effective 1st January 2022.**
- **The FEI World Cup™ Driving Rules – Season 2023/2024**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 3rd Edition, effective 1st January 2021.
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon the 2021 WADA Code, effective 1st January 2021.
- The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic, effective as of 1 July 2020 and until further notice.
- Given the current Covid-19 situation, please note that the FEI's approval of a Schedule should not be taken as an absolute guarantee that the Event will definitely go ahead. The decision whether the Event can take place must be made by the OC and NF in close consultation with the applicable domestic government and public health authorities. It is the responsibility of each Participant to check the status of the Event prior to planning their travel to the Event.
- All subsequent published revisions, the provisions of which will take precedence.

THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST

Approved by the FEI, Lausanne, on 10.10.2023, updated on 10.11.2023

Signature: 

Manuel Bandeira de Mello
FEI Director Driving & Para Driving

NB: No modifications to the approved Schedule will be accepted less than two weeks prior to the event.

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III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The Long version of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>.

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IV. GENERAL INFORMATION

1. ORGANISER

Name: Concours Hippique International de Genève / CHI Geneva
Address: Place Edouard-Claparède 7
CH-1205 Genève
Telephone: +41 22 738 18 00
Fax: +41 22 738 18 58
Email: info@chi-geneve.ch
Website: www.chi-geneve.ch

Contact Details Show Ground:

Address: Palexpo
CHI Geneva
Route François-Peyrot 30
CH – 1218 Grand-Saconnex
Telephone: +41 22 738 18 00
GPS Coordinates: Latitude 46.2366903 / Longitude 6.118672899999979

Nearest airport:

Geneva Cointrin (walking distance 15 minutes)

Nearest train station:

Geneva airport (walking distance 15 minutes)

2. ORGANISING COMMITTEE

Sophie MOTTU MOREL	General Director
Alban POUURET	Sports Director
Nicole BARRAUD	Equestrian's Backstage
Frédérique DE LINT	General Secretary
Corinne DRUEY	Press Officer
Philippe GUERDAT	Welcome/contact for drivers
Anastasia SCHERZ	Stable manager
Catherine TIZON	Riders' Secretariat
Arnaud LEHMANN	Driving
Nadja BURKHARD	Shuttle manager

3. EVENT DIRECTOR

Name: Sophie MOTTU MOREL
Address: Concours Hippique International de Genève
Place Edouard-Claparède 7
CH – 1205 Genève
Telephone: +41 22 738 18 00
Fax: +41 22 738 18 58
Email: smottu@chi-geneve.ch

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V. OFFICIALS

* Compulsory

Ref.	Panel	Function	FEI ID	Name	NF	Level	Email/mobile
1	Ground Jury	Ground Jury President	10049614	Anne-Marie Turbé	FRA	4	anne-marie.turbe@wanadoo.fr
		Ground Jury Member	10066964	Daniel Würgler	SUI	3	daniel.wurgler@hotmail.ch
		Ground Jury Member	10066308	Mickael Delignières	FRA	3	Mickael.delignieres@wanadoo.fr
2	Course Designer	Course Designer	10050307	Johan Jacobs	NED	4	info@coursesdesign.nl
3	Assistant Course Designer	Assistant Course Designer	10013147	Michael Mayer	SUI	3	
4	Chief Steward	Chief Steward	10049680	Jan Devaere	BEL	4	
		Assistant Steward	10008108	Marjorie Magnin	SUI	1	
		Assistant Steward	10120569	Maria Lorena Liuzzi	ITA	Nat.	
		Assistant Steward	10051863	Catherine Batard	SUI	Nat.	
		Assistant Steward	10050298	Thomas Haessler	SUI	Nat.	
5	FEI Veterinary Delegate	FEI Veterinary Delegate	10086704	Dr Micaël Klopfenstein	SUI	3	Micael.klopfenstein@vetsuisse.unibe.ch +41 79 439 26 17
6	Veterinary Service Manager (VSM) Treating Veterinarian (VR Art 1010)	Veterinary Service Manager	10090343	Dr Jean-Philippe Mange	SUI	1	
		Additionnal Veterinary Delegate	10048990	Dr Marco Hermann	SUI	4	+41 441 33 33
			10090343 10288485	Dr Jean-Philippe Mange Dr Cyrielle Tanner-Gabay <i>Veterinary service provided during competitions or immediately after is free of charge. Necessary drugs and material must be paid.</i>			+41 79 661 05 55 +41 76 511 83 11
		FEI Permitted Treating Veterinarian			SUI		
7	Medical Doctor			Secours Medic Events Bernard Chabloz <i>During the event, the medical service provides services free of charge.</i>			bchabloz@hotmail.com +41 78 676 56 40
				Cyryll Zuber <i>Outside competition hours, the competitors requesting such a service must pay shoeing immediately and directly.</i>			+41 79 378 05 48
8	Farrier						

Please select the FEI Officials from the list provided by the FEI for FEI Driving World Cup™ (available in the FEI Driving World Cup™ Rules)

VI. INVITATIONS

1. GENERAL

Number of qualified drivers	5
Number of Wild Cards that may be allocated	1
Number of horses per driver	5

Competitors are invited by the Organizing Committee through their NF

Open to 5 drivers of the Top Ten Drivers 2023 and one Wild Card. Wild Card is allocated upon request from the Organising Committee in conjunction with the FEI.

Any Driver who competes in a FEI World Cup™ as a Wild Card entry cannot earn FEI World Cup™ points from his result from that event.

Four grooms per driver.

VII. ENTRIES

IMPORTANT

- Entries must be made through the FEI Entry System for all categories of this event (<https://entry.fei.org>)
- Additional documentation can be found at: <http://www.fei.org/fei/your-role/nfs/entry-system-driving>
- All Athletes and Horses participating in any International competition must be registered with the FEI.
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

1. ENTRY DATES AND FEES

Deadlines for Entries

Definite entries:	Monday, 20 th November 2023
Last date for substitutions: (one hour prior the Horse Inspection) <i>Entries have to be in accordance with article 946.1.1 of the Driving rules and 116 of the General regulations</i>	Date : Friday, 8th December 2023 Time: 14 :30

LIST OF COMPULSORY FEES:

• Entry Fee per Turnout	
Four-in-hand	CHF 540.-
• Stabling fee per horse/pony	Free
VAT:	7.7%
Total fee per Turnout:	581.60 (total amount)

• EADCMP Fee:	<input type="checkbox"/> Included in entry fee
	<input checked="" type="checkbox"/> Not included in entry fee
<i>Higher Level Events</i> CHF 25 for Driving per turnout per event (All other events not defined as CIMs)	

Details entry procedure fee / Payment:	Entry made on the FEI Entry System. Payment on Event Clearing.
<p>The international horses are stabled in boxes at "Palexpo" in a hall adjoining the show arena which will be strictly controlled and to which access will be restricted in accordance with the security Veterinary Regulations (Art. 1005). Wood shavings and hay will be sold at a cost price. Straw will be provided free of charge for those who wish it. Any extra horse must be announced well in advance and a fee of CHF 75.- per horse/per day. The same fee also applies for double-boxes.</p> <p>LOGISTICAL ENTRIES Contact info@chi-geneve.ch for companions such as grooms or horse owners who wish to access the venue or for any other questions regarding accreditations.</p> <p>Any requests for hotel reservations have to be specified with the room type (single/double) and the date of arrival and departure must be sent before 17th of November to: mpnaz@chi-geneve.ch.</p> <p><u>All rooms booked but not used will be billed to the drivers following the usual hotel rate.</u></p> <p>The OC will not accept any other entries or incomplete entries.</p>	

2. OTHER FEES/CHARGES BY ORGANISING COMMITTEE:

All other fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved schedule can be charged by the OC.

Electricity (upon request):	CHF 100.-
Manure disposal:	CHF 43.- per horse
Hay:	CHF 20.- per bale
Straw:	Free of Charge
Shavings:	CHF 20.- per bale, first bedding offered (three bales per box)

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Adaptator	CHF 12.-
Health Certificate	CHF 60.- per horse (n/a for swiss drivers). Additional CHF 30.- charged if the document is requested less than 72 hours prior to the weekend.
Extra box:	CHF 50.- per day
EADCMP Fee:	CHF 25.- per horse
Lorry/Caravan:	
Power supply:	provided by the OC <input checked="" type="checkbox"/> Not provided by the OC <input type="checkbox"/> Price:
Water supply:	provided by the OC <input checked="" type="checkbox"/> Not provided by the OC <input type="checkbox"/> Price:
Sanitary facilities:	provided by the OC <input checked="" type="checkbox"/> Not provided by the OC <input type="checkbox"/> Price:
Catering facilities:	provided by the OC <input checked="" type="checkbox"/> Not provided by the OC <input type="checkbox"/> Price:

All aforementioned amounts are including VAT

VAT number of the Organiser	CHE-101.517.192 TVA
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In regard to fees concerning Water, they will no longer be charged. However, please do not drain off sanitary disposals within the grounds of Palexpo unless directly hooked up to a sanitary disposal. Used water may not be evacuated from the trucks and should be stored in the water recovery tank until appropriate disposal is available.

<< EventClearing >>

Entry fees and prize money transfer will be administered by « EventClearing». The entry fee plus additional fees and charges must be paid by bank transfer prior to the event, by wiring the amount concerned to the following bank account:

Beneficiary: EventClearing S.à r.l., 2, Massewee, L - 6186 Gonderange
EUR: LU38 0025 4101 2925 8200
BIC/SWIFT: BILL LULL XXX
Reference: CHI Geneva, *Athletes FEI ID*
Contact: info@eventclearing.lu
Web: www.eventclearing.lu

Applicable government tax to be deducted from Prize Money: see page 13-14

3. NO-SHOWS/LATE WITHDRAWALS:

NB: In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

Refund procedure:

Amount charged CHF 350.-

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VIII. TIMETABLE

(to be provided per category/level if multiple events)

	Day	Date	Time
• Opening of stables	Thursday	07.12.2023	15:30
• 1 st Horse Inspection: <i>All horses taking part at this event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	Friday	08.12.2023	15:30-16:30
• Horse re-inspection	Saturday	09.12.2023	9:30
• Declaration of Starters	Day before concerned competition at 23:00.		
• Draw (Conference room of the official village)	Friday	08.12.2023	18:00
• FEI World Cup™ Competition 1	Saturday	09.12.2023	17:30
• FEI World Cup™ Competition 2	Sunday	10.12.2023	11:30

Note : as per Art. 7.2.: There must be at least 24 Hours between the opening of the Stables and the Horse Inspection.



IX. COMPETITION DETAIL

International Competitions must not start before 8:00 and should not finish after 23:00 unless otherwise approved by the FEI.

1. PRELIMINARY TIMETABLE

FIRST DAY: SATURDAY

DATE : 9.12.2022
TIME : 17:30

COMPETITION 1 – FEI Driving World Cup™

Time Obstacle Competition (1 round)
Opening Competition World Cup

Competition 1: acc. to Art. 971.2
Equipment: acc. to Art. 940
Obstacles: see Art. 4 (FEI Driving World Cup™ Rules – season 2023/2024)

Qualifier/Leg **acc. to Art. 5.2** of the FEI Driving World Cup™ Rules – season 2023/2024

Starting order: draw, in presence of Athletes
Athletes with a Wild Card are required to start first in order

Format: Competition with a Drive Off open to all Drivers
 Competition with a Drive Off open to the best three Drivers

SECOND DAY: SUNDAY

DATE : 10.12.2022
TIME : 11:30

COMPETITION 2 – FEI Driving World Cup™

Competition 2: acc. to Art. 971.2 of the FEI Driving Rules
Equipment: acc. to Art. 940 of the FEI Driving Rules
Obstacles: see Art. 4 (FEI Driving World Cup™ Rules – season 2023/2024)

Qualifier/Leg **acc. to Art. 5.3** of the FEI Driving World Cup™ Rules – season 2023/2024

Round 1: 1st round according to the reverse order of standings after Competition 1.

Drive Off: Drive Off open to the top three Athletes after the Round 1.

1. The Time of the Drive off will be added to the time of the first round.
 2. The Drive-Off 2 will start from zero

2. PRIZE MONEY

TOTAL PRIZE MONEY	EUR	CHF
		41'000.-

Breakdown of prize money - FEI Driving World Cup™ Competition 1

PRIZE MONEY		EUR			CHF		
					13'000.-		
1st place	2nd place	3rd place	4th place	5th place	6th place	7th place	8th place
CHF 4'000	CHF 3'000	CHF 2'400	CHF 1'400	CHF 1'200	CHF 1'000	-	-

Breakdown of prize money – FEI Driving World Cup™ Competition 2

PRIZE MONEY		EUR			CHF		
					28'000.-		
1st place	2nd place	3rd place	4th place	5th place	6th place	7th place	8th place
CHF 9'000	CHF 6'500	CHF 4'300	CHF 3'300	CHF 2'600	CHF 2'300	-	-

PRIZE - CLASSIFICATION

The value of the 1st prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

Applicable government tax to be deducted from Prize Money: 7.7%

DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

DEDUCTIONS:

I. TAX AT SOURCE

We inform you that in a letter dated March 28th 1996, the Canton of Geneva stated its intention to apply the Federal Law regarding direct taxation and the Law of taxation at source. These legal provisions concern **all competitors in the CHI who do not have a Swiss residence permit**. This means that on net winnings, after deduction of living expenses indicated on the final statement of account at the end of the competition, **a tax rate of 0 to 25% will be applied**, according to the total balance. Our Sports Financial Service can provide additional information on this matter. An official declaration detailing the fiscal deduction will be given to each competitor concerned, together with his/her final statement. It will facilitate the recovery of this tax in his/her country of residence.

DETAILS

According to the relevant Swiss tax regulations the Organizing Committee has to

charge the tax rates listed below from the income (prize money+refunding of any kind of expenses –20% as acquisition costs) of each rider.
The daily average income for individual riders is calculated from the total income during the event, divided by 5 (days).

The tax rates are as follows:

Daily average income of the rider applicable rate

- 10.00% below CHF 200.00
- 12.00% between CHF 201.00 and 500.00
- 15.00% between CHF 501.00 and 1'000.00
- 20.00% between CHF 1'001.00 and 3'000.00
- 25.00% above CHF 3'000.00

II. SOCIAL INSURANCE

The activity of riders is considered as an independent activity by the Federal Insurance Office. As a consequence all earnings must be included and declared by all competitors in their independent revenue both in Switzerland and abroad.

A. SWISS COMPETITORS

All Athletes living in Switzerland, are requested to hand in a proof of their affiliation as an independent to an official compensation office of the OASI (Old Age and Survivors Insurance-AVS/AHV), or prove that they are employed by a company.

In case you do not provide this document, the earnings of "Prize Money" exceeding the amount of CHF 2'300.- will be subject to contribution of the OASI (AVS/AHV).

The CHI cannot bear the cost of the employers part and the applicable rate will be 15.574% (example: if the prize money is CHF 10'000.-, an amount of CHF 1'557.40 will be deducted and a net amount of CHF 8'442.60 will be paid out to the competitor).

B. FOREIGN ATHLETES

For riders coming from a country which is part of the European Union (EU) or a country from the European Free Trade Association (EFTA), we kindly ask you to hand in the E 101 formula, which proves that you are subject to a social security system as an independent in your country.

In a case where documents are not handed in as required, we remind you that the possible earnings of "Prize Money" must be considered as an income of an independent activity and that it is your responsibility to declare this as such in your country.

We draw your attention to the fact that the Swiss OASI could perform controls in your country.

C. OTHER FOREIGN ATHLETES

We remind you that the possible earnings of "Prize Money" must be considered as an income of an independent activity and that it is your responsibility to declare this as such in your country.

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)

X. FACILITIES OFFERED

1. ATHLETES

Accommodation

Hotel: Geneva Marriott Hotel
Chemin du Ruisseau 1
1217 Geneva Switzerland
+41 22 827 81 00

At the expense of: The Organiser

Accommodated (bed and breakfast) from 8th to 10th December 2023

Two double rooms per team (one for the driver, one for two grooms)

Please note that hotel rooms **will not be booked automatically**. Hotel rooms for drivers will be made available only **upon receipt of a request** in writing from the respective NF or from the athlete concerned directly. Clear details regarding arrival and departure dates of the athlete(s) concerned must be submitted **until Friday, 17th of November 2023**.

In case drivers arrive before Friday 8th of December or leave on Monday 11th of December, the OC will organise a hotel room but at the drivers own expense (from 7th to 8th of December and/or 10th to 11th of December). Please specify your request to mpnaz@chi-geneve.ch. Clear details regarding arrival and departure dates of the athlete(s) concerned must be submitted until **Friday, 17th of November 2023**.

If the deadline mentioned above is not respected, the availability of hotel room **accommodation cannot be guaranteed**.

Drivers must pay their own extras (bar, tel, meals at the hotel, etc...). All rooms booked but not used will be billed to the driver following the usual hotel rate.

Accompanying parties may book their hotel by contacting: mpnaz@chi-geneve.ch or +41 79 411 73 36 before 17th of November.

Meals

At the expense of: The Organiser

Meals provided from 8th to 10th December 2023 at the Riders' Corner

2. GROOMS

Accommodation

Requests for accommodation must be sent with entries to: mpnaz@chi-geneve.ch before 17th of November.

Accommodation will be at the cost of: The Organiser from 8th to 10th December 2023 for two grooms (see above).

Meals

At the expense of: The Organiser

Meals provided from 8th to 10th December 2023 at the Stable Restaurant.

NB. If applicable, Organiser must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold

water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL CONDITIONS

1. COMPETITION ARENA

Dimensions: 93 x 54m
Type of Footing: Sand with synthetic fibers

2. PRATICE ARENA

Next to the main arena
Dimensions: 52 x 36m
Type of Footing: Sand with synthetic fibers

The attraction arena can also be used by riders when available.

Dimensions: 40 x 26m
Type of Footing: Sand with synthetic fibers

3. STABLES

Size of boxes 3 m x 3m
(minimum 3m x 3m+20% 3m x 4m)

Information:
Anastasia Scherz, stable manager
+41 79 386 07 00
ascherz@chi-geneve.ch

4. TIMING DEVICE

Name of Manufacturer: World Sport Timing
FDS Timing – 2019001-1A-TBOX

5. SCORING/TIMING PROVIDER

Name of the company: World Sport Timing
Name contact person: Martin Pereal
Contact email: martin@wstiming.com

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

6. PRIZE GIVING CEREMONY

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 3 for Competition 1, all drivers for Competition 2.

All Prize Giving Ceremonies must strictly follow the **media activities.**

7. ADVERTISING ON ATHLETES AND HORSES

Advertising in Marathon Competition: The competitors are: authorised not authorised (please indicate) by the OC to display the logo of their personal sponsor on the marathon carriage and on the back(s) of the groom(s) in accordance with GR and Art. 941.2.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

8. TICKETING

Are you selling ticket for spectator to attend your event: Yes No

Name of your ticketing provider: Ticketcorner
Web address to buy ticket: www.chi-geneve.ch

9. BETTING

Betting will be authorised by the Organiser: Yes No

10. TRANSPORT REIMBURSEMENT HORSES/PONIES

Transport expenses to be paid by:

The Organiser at CHF 3.- per km per team, "one way only" and max CHF. 3'000.-.

The Athlete

The Committee shall not bear any additional costs resulting from a dispatch, which does not conform to these instructions.

11. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

Athletes

Please contact the Show Secretariat

Email: info@chi-geneve.ch

Tel: +41 22 738 18 00

Horses

Please contact : Anastasia SCHERZ (Stable Manager)

Email: ascherz@chi-geneve.ch

Tel: +41 79 386 07 00

Horses may not arrive earlier than Thursday 7th of December at 15:30 and must depart no later than Monday 11th of December at 7:00 unless otherwise agreed upon with OC.

12. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOW GROUND

Organiser Shuttle Service

No walking distance or public transport available

Shuttle manager

Please contact : Nadja Burkhardt

Email : shuttleservice@chi-geneve.ch

Tel : +41 79 909 15 10

13. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Entry right to the stable area according to FEI Veterinary Regulations Art. 1009.

NUMBER OF ACCREDITED PERSONS:

Athlete: One (1)

Partner: One (1)

Groom: Four (4) (2 competing on carriage and 2 additional)

Horse Owner: Two (2) accreditations per horse acc. to FEI Passport

Only people accredited by the OC have the right of entry to the CHI Geneva.

Private veterinaries (other than the veterinarian of the CHI Geneva) or any other person providing therapeutic or prophylactic care of any nature are asked to submit their request to the Veterinary Commission. Furthermore, they must then report to the official FEI Veterinary Delegate, upon arrival at the show grounds before they will be accredited and allowed to enter the restricted area. No veterinarian or other person providing therapeutic or prophylactic care of any nature, is permitted to treat horses without having specifically requested authorization from the Veterinary Commission.

The OC reserves the right to withdraw, confiscate or otherwise any passes whether issued with entry or purchased, without refund, immediately in the event that they are either cut, removed, in any way damaged or misused. Passes are non-transferable once issued.

Four grooms per driver for Four-in-Hands in CAI-W

14.LORRY / CARAVAN FACILITIES

Lorry or caravan can be parked close to the stables: Yes No

Lorries are parked in Palexpo next to the stables.

15.SUSTAINABILITY

"Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:" <http://inside.fei.org/fei/your->

FEI APPROVED SCHEDULE
FEI DRIVING WORLD CUP™ 2023/2024
CAI-W Geneva (SUI) 09-10.12.2023



[role/organisers/handbook](#)

XII. VETERINARY MATTERS

Admission:

Thursday, December 7, 2023 as from 15:30 (only in exceptional cases shall a horse be admitted before then, and this must be pre-arranged).

Horse examination (Art. 1033 of the Veterinary Regulations and Art. 935.1 of the FEI Driving Rules).

Will take place upon the horse's arrival, before entering into the stables. Horses in transit (held in show stables but not competing) are subject to this examination too. Horses should be led by the halter, accompanied by their passport. This examination only serves to identify and disclose possible diseases which could be contagious.

Horse Inspection:

Date: Friday, December 8, 2023

Time: 15:30-16:30

All horses taking part in this event must be presented during the first horse inspection otherwise, they will not be permitted to participate.

Stallions or difficult horses should be presented last.

Custom papers, ATA Carnet and custom permits must be presented at the veterinary inspection.

No order will be posted. Stallions should be presented first.

Re-inspection by the Ground Jury and FEI Veterinarian Delegate:

Date : Saturday, December 9, 2023

Time: 9:30

1. CUSTOMS FORMALITIES

Contact details for Customs Formalities:

Name:	Fert & Cie Transport S.A. – Mr Franz Huanuco Ramirez
Address:	Rue Barton 7 CH-1211 Genève
Telephone:	+41 22 839 43 03
Mobile:	+41 78 883 75 77
Email:	f.huanuco_ramirez@fert.ch
Opening hours:	8:00-18:00

MANDATORY

Due to swiss rules applied since 2016, all horses taking part in an international competition in Switzerland must have an ATA carnet to enter and leave the country during the weekend. It is no longer possible to cross the border on Saturday or Sunday with the document called DDAT used by some of the participants in the past few years.

Please contact Fert & Cie for more information.

IMPORTANT : All ATA Carnet must be presented at the custom office of Palexpo.

2. HEALTH REQUIREMENTS

GENERAL

In accordance with the FEI Code of Conduct for the welfare of the horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

ENTRY OF HORSES

Required health tests and vaccinations Information below
Quarantine period: n/a
Specimen Import Licence applied: Information below

For questions or problems, please contact your Government Veterinary Services.

Please note the conditions to be met and the documents to be completed prior to importing horses into Switzerland for the period of the competitions.

Entry into Switzerland:

From France and other European Community countries (EC)

- FEI Passport
- ATA Carnet **mandatory**
- Health certificate: Document TRACES or APPENDIX "II" of the Directive 90/426/ CEE

These three documents must be presented at the Swiss Customs' Office upon entry.

From other countries (outside the EC)

- FEI Passport
- ATA Carnet **mandatory**
- Health certificate (form 95/23)

These three documents must be presented at the Swiss Customs' Office upon entry.

NO veterinary inspection at the border for horses with an ATA Carnet.

When filling in the ATA document (provided by the Chamber of Commerce), do not forget to mention details of equipment accompanying the horses.

Custom papers, ATA Carnet and custom permits must be presented at the veterinary inspection.

In case of problems with pre-issued ATA Carnets which need to be amended, the official customs agent FERT & Cie will charge CHF 50.- for entry into Switzerland and CHF 50.- for return into the EC. This fee is to be paid directly to FERT & Cie, through Event Clearing.

Please remember that horses arriving with ATA Carnets must be presented to the French customs and then at the Swiss border to the FERT & Cie's,

Mr Franz Huanuco Ramirez- (tel +4178 883 75 77)

Departure from Switzerland:

The same documents must be presented at the Swiss Customs' Office when horses leave the country. The re-exportation should take place no later than 7 days after the end of the event.

If the TRACES document is missing on arrival in Switzerland, if the horse does not return to its starting stable, or if the TRACES document is no longer valid:

Send to the SCAV before **2 pm on 8 December 2023**, by e-mail at scav@etat.ge.ch the following 2 documents:

- Application form for a TRACES certificate completed by the animal's owner <https://view.officeapps.live.com/op/view.aspx?src=https%3A%2F%2Fwww.ge.ch%2Fdocument%2F8307%2Ftelecharger&wdOrigin=BROWSELINK>
- Health certificate issued by the treating veterinarian completed within 10 days before export <https://view.officeapps.live.com/op/view.aspx?src=https%3A%2F%2Fwww.ge.ch%2Fdocument%2F8308%2Ftelecharger&wdOrigin=BROWSELINK>

In case of absence of ATA carnet or customs clearance stamp:

Contact **Mr. Franz Huanuco Ramirez FERT, +41 78 883 75 77**, before **2 pm on 8 December 2023**.

In principle, there is no veterinary inspection at the border when entering the European Community (EC).

The CHI official export veterinarian will provide a health certificate at the end of the event. **CHF 60.- will be charged (an additional CHF 30.- if the certificate is requested less than 72 hours prior to the week-end).**

Upon their arrival, each participant or their representative will immediately provide all details concerning their departure.

All documents needed for entering Switzerland (ATA Carnet, customs permit, passports, health certificates) are to be handed over to the Veterinarian Commission when the horses are unloaded.

Return and departure of horses at the end of the CHI

Upon arrival, the competitors will be contacted by the representative of the Transport Commission, who will ask for their instructions.

All documents needed for entering Switzerland (ATA Carnet, customs permit, passports, health certificates) are to be handed over to the Veterinarian Commission when the horses are unloaded.

The time schedules for collecting the equipment from the stables and the departure of the horses will be indicated on the evening preceding departure. Their departure should take place **at the latest Monday, 11th December, 2023, 7:00.**

The Committee reserves the right to refuse payment of any additional costs or consequences that could arise due to receiving late information (later than **Monday, 11th December, 2023, 7:00.**) of changes in departure plans.

The OC reminds you that you will have to foresee fees for the customs agent (FERT) in case of problems with the ATA documents, cost of departure formalities and other problems. For example, customs permits (non-valid ATA Carnets).

3. NATIONAL REQUIREMENTS

If applicable please provide:

Switzerland does not require any specifically requirement. FEI's and European's are allowed. All information mentioned above for the entry and departure in Switzerland

4. PONIES

FEI Veterinary Regulations, Chapter IV:

For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

5. INJURY SURVEILLANCE

FEI Veterinary Regulations, articles 1036, 1039 and 1040:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU

7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

7.1 PASSPORTS. FEI General Regulations Article 137

For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated, or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex II of the Veterinary Regulations** and may not be allowed to compete.

NB for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1028

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
Primary Course	1 st Vaccination: day 0 2 nd Vaccination: day 21-92	May compete 7 days after the 2 nd Vaccination
First Booster	Within 7 months of the 2 nd vaccination of the Primary Course	May compete for 6 months +21 days after the 2 nd vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
Boosters	MINIMUM: within one year of previous booster vaccination IF COMPETING: must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1032

On arrival at an Event venue all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

7.4 HORSE INSPECTIONS. FEI Veterinary Regulations Article 1033, Table 2

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

7.5 LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Article 1034

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be

targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI Veterinary Regulations, Chapter VI

8.1. SAMPLING. FEI VETERINARY REGULATIONS ARTICLES 1057 AND 1058

All horses competing at FEI Events may be subject to sampling for the presence of FEI Equine Prohibited Substances in accordance with the FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to Chapter VI, paragraph 3 for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLE 1056

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to <http://inside.fei.org/fei/your-role/veterinarians> for information and details.

XIII. HUMAN ANTI-DOPING

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA)

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>

XIV. ADDITIONAL INFORMATION

1. THE FEI POLICY FOR ENHANCED COMPETITION SAFETY DURING THE COVID-19 PANDEMIC

The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic ("Policy") <https://inside.fei.org/fei/covid-19/return-to-play/policy-tools> is mandatory and applies for any FEI Event taking place **as of 1 July 2020**. The Policy has been developed based on currently accepted best practices by the WHO and US Center for Disease Control (CDC) and will be continually reviewed and updated as more information becomes available. It is not intended to replace the applicable guidance and policies from domestic government and health authorities, but to supplement their recommendations with sport specific considerations.

The OC shall submit the risk assessment and mitigation plan (including name and contact details of the person in charge) to the FEI as an annex to the Event Schedule, **at the latest ten (10) working days before the event's deadline for Definite Entries.**

Events for which the FEI has not received the documented risk assessment and mitigation measures plan in accordance with article 2.1.g) of the Policy **will be removed from the FEI calendar** in accordance with Article 112.3 of the FEI General Regulations.

ASSUMPTION OF RISK / WAIVER OF LIABILITY

In consideration of being allowed to participate in the Event and related activities, all Participants (as defined in the Policy) acknowledge, appreciate, and agree that:

1. Participation includes possible exposure to and illness from infectious diseases including but not limited to COVID-19. While particular rules and personal discipline may reduce this risk, the risk of serious illness and death does exist; and,
2. The Participants knowingly and freely assume all such risks, both known and unknown, even if arising from the negligence of the OC or others, and assume full responsibility for their participation; and,
3. The Participants willingly agree to comply with the stated and customary terms and conditions for participation as regards protection against infectious diseases. If, however, a Participant observes any unusual or significant hazard during his/her presence or participation, the Participant will remove himself/herself from participation and bring such to the attention of the nearest official immediately; and,
4. The Participants, for themselves and on behalf of their heirs, assigns, personal representatives and next of kin, HEREBY RELEASE AND HOLD HARMLESS THE OC AND THE FEI, their officers, officials, agents, and/or employees, other participants, sponsoring agencies, sponsors, advertisers, and if applicable, owners and lessors of premises used to conduct the event ("RELEASEES"), WITH RESPECT TO ANY AND ALL ILLNESS, DISABILITY, DEATH, or loss or damage to person or property, WHETHER ARISING FROM THE NEGLIGENCE OF RELEASEES OR OTHERWISE, to the fullest extent permitted by law.

The Participants confirm to have read this release of liability and assumption of risk agreement, fully understand its terms, understand that they have given up substantial rights.

2. INSURANCES AND NATIONAL REQUIREMENTS

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

2.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL

2.1.1. Personal Accident and Health Insurance

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

2.1.2. Personal Property Insurance

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

2.1.3. Press Equipment

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

2.2. ATHLETES AND OWNERS

2.2.1. Third Party Liability Insurance

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

2.2.2. Additional Liability Information

All owners and athletes are personally responsible for damages to third parties caused by themselves, their employees, their agents or their horses. They are therefore strongly advised to take out third-party insurance providing full coverage for participation in equestrian events at home and abroad, and to keep the policy up to date. The Committee assumes no responsibility for accidents or illness that might occur affecting the owners, riders, driving teams, grooms or horses, nor for thefts, fires or any damages while travelling, residing or participating in the competition.

2.2.3. Horse Insurance

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

The Committee shall not take out any insurance for the transport of the horses and persons accompanying them, its liability shall not, in any event, exceed that of the transport contractor being used. If, in case of accident, illness of an animal or bad road conditions, the Committee is called upon to hire transport at the request of and on behalf of the competitors, it shall in no case assume liability in case of accident, and this without recourse either against the transporter himself or the Committee and will not cover the relative expenses; the handling of loading and unloading, moreover, devolves upon the grooms themselves and involves their own responsibility. All horses taking part in the CHI Geneva will benefit from an insurance by Epona in case of an accident. Details and conditions will be written in the information letter that the athletes will receive at their arrival.

3. PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website.

Protests: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

4. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

5. MODIFICATION TO SCHEDULE

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

6. ADDITIONAL INFORMATION FROM THE ORGANISER

Depending on the health situation in Switzerland and the rules applied by the swiss government at the date of the EVENT, all information regarding the complete health plan applied during the event will be published on
www.chi-geneve.ch

and updated till the show starts.

Any person registering a horse in the CHI Geneva 2023 hereby accepts the conditions of these regulations and this programme for him/her and for the riders of his/her horse(s).

IMAGE RIGHTS

The Organising Committee reserves the right to use – without any compensation due – photographs, videos or any other digital registered picture from athletes and/or horses, made or registered during the CHI Geneva – 2023, for promotional and/or marketing purposes, related to the event. It is a condition of entry that all athletes will permit any photographic or filmed material derived during the course of the event, to be utilised subsequently by the Organising Committee for future promotion of their business interests or the event, at no cost to the latter. Moreover the Organising Committee would highly appreciate the athlete's co-operation for marketing activities related to the event (for example to join a meet and greet session with main sponsors), for approximately 10/15 minutes maximum, if so requested.

INCIVILITY

Any act of discourtesy or disobedience to any judge, steward or show official on the part of the athlete, groom, driver or owner of a horse may – at the sole discretion of the President of the Ground Jury, following consultation of the Foreign Judge – result in the athlete being disqualified from the event, in which case (entry) fees and prize money won will be forfeited.

PARADING

All horses must be paraded whenever so ordered by the Organising Committee or an authorised show official. Any failure to comply with this rule may result in disqualification from competing and forfeiture of prizes, at the discretion of the Ground Jury.

DOGS

No dogs allowed in the public area.

SMOKING

Smoking is prohibited in Palexpo

Minimum Age Limitation for Athletes and Grooms – Article 912:

Senior Classes	Athlete Minimum Age
Horses Four-in-Hand	18 years
Grooms	Minimum Age
All Classes	Athletes under the age of 18 years must be accompanied by a groom(s) of 18 years or older. Athletes of 18 years and above must be accompanied by a groom(s) of 14 years or older.

Minimum Age Limitation for Horses – Article 929:

Horses	Minimum Age
CAI2* and above	6 years old or over

XV. ANNEXES

1. FEI Entry System

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

FEI ID¹: 10102042
Name*: Poudret
First Name*: Alban
E-Mail*: apoudret@chi-geneve.ch
Access Rights*: Admin² Consult³

Events⁴:

FEI ID¹: 10199101
Name*: Oltra
First Name*: Elisa
E-Mail*: elisaoltra@hotmail.com
Access Rights*: Admin² Consult³

Events⁴:

FEI ID¹: 10044444
Name*: Lienhop
First Name*: Matthias
E-Mail*: matthias@eventclearing.lu
Access Rights*: Admin² Consult³

Events⁴:

FEI ID¹: 10026200
Name*: Häussler
First Name*: Viktoria
E-Mail*: viktoriam@eventclearing.lu
Access Rights*: Admin² Consult³

FEI APPROVED SCHEDULE
FEI DRIVING WORLD CUP™ 2023/2024
CAI-W Geneva (SUI) 09-10.12.2023



Events⁴:

FEI ID¹: 10094495

Name*: Tizon

First Name*: Catherine

E-Mail*: catherine.tizon@gmail.com

Access Rights*: Admin² Consult³

Events⁴:

2. RESULTS

An online results interface is available to manage Driving results <http://forms.fei.org>

All results must be submitted to the FEI via this online platform or by uploading XML results file(s) directly on FEI Database. For additional information please browse to: <http://www.fei.org/fei/your-role/organisers/driving/results-forms>

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded within five days after the conclusion of the event.

Please note that as per Art. 109.6 (GR): Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

All results must include FEI Passport Registration number of horses and FEI ID number of Riders.

**THE APPENDIX IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST
BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS
UPON REQUEST**