



November 30<sup>th</sup>- December 03<sup>rd</sup>, 2023

## SCHEDULE

CDIY/CDJ/CDIP/CDICH

**I. DENOMINATION OF EVENT**

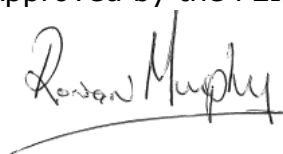
VENUE: Aachen  
 DATE: 30/11/2023 - 03/12/2023  
 NF: GER  
 Indoor:  Outdoor:

- |  |  |  |                                  |   |                                |
|--|--|--|----------------------------------|---|--------------------------------|
| <input type="checkbox"/> CDI1*           | <input type="checkbox"/> CDI2*           | <input type="checkbox"/> CDI3*           | <input type="checkbox"/> CDI4*   | <input type="checkbox"/> CDI5*            | <input type="checkbox"/> CDI-W |
| <input type="checkbox"/> CDIO1*          | <input type="checkbox"/> CDIO2*          | <input type="checkbox"/> CDIO3*          | <input type="checkbox"/> CDIO4*  | <input type="checkbox"/> CDIO5*           | <input type="checkbox"/> -NC   |
| <input checked="" type="checkbox"/> CDIJ | <input checked="" type="checkbox"/> CDIY | <input checked="" type="checkbox"/> CDIP | <input type="checkbox"/> CDIU25  | <input checked="" type="checkbox"/> CDICH |                                |
| <input type="checkbox"/> CDIOJ           | <input type="checkbox"/> CDIOY           | <input type="checkbox"/> CDIOP           | <input type="checkbox"/> CDIOU25 | <input type="checkbox"/> CDIOCh           |                                |
| <input type="checkbox"/> CDIAm           | <input type="checkbox"/> CDIYH           |  |                                  |   |                                |
| <input type="checkbox"/> Championship    | <input type="checkbox"/> Games           |  |                                  |   |                                |

**II. GENERAL CONDITIONS**

- FEI Statutes, 24<sup>th</sup> edition, effective 17<sup>th</sup> November 2021.
- FEI General Regulations, 24<sup>th</sup> edition, 1<sup>st</sup> January 2020, updates effective 1<sup>st</sup> January 2023.
- FEI Veterinary Regulations, 15<sup>th</sup> edition, effective 1<sup>st</sup> January 2023.
- **FEI Dressage Rules (26<sup>th</sup> edition, effective 1<sup>st</sup> January 2023) and if applicable the FEI Dressage World Cup™ Rules 2022/2023 and 2023/2024 and FEI Dressage Nations Cup™ Rules 2023.**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 3<sup>rd</sup> Edition, effective 1<sup>st</sup> January 2021.
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon the 2021 WADA Code, effective 1<sup>st</sup> January 2021.
- All subsequent published revisions, the provisions of which will take precedence.
- Given the current covid-19 situation, please note that the FEI’s approval of a Schedule should not be taken as an absolute guarantee that the Event will definitely go ahead. The decision whether the Event can take place in consideration of the Covid-19 situation must be made by the OC and NF in close consultation with the applicable domestic government and public health authorities. It is the responsibility of each Participant to check the status of the Event and Covid-19 related measures, if any, prior to planning their travel to the Event. It is the responsibility of the OC/NF to elaborate, communicate and enforce a Covid-19 mitigation plan if requested by the locally applicable laws and policies.

Approved by the FEI, Lausanne, on 29/08/2023. **Updated 06/11/2023.**



**Ronan Murphy**  
 Director Dressage

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### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

A full copy of this Code can be obtained from the Fédération Equestre Internationale, Chemin de la Joliette 8, CH-1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>

## **IV. GENERAL INFORMATION**

### **1. ORGANISER**

Name: Aachen-Laurensberger Rennverein e.V.  
Address: Albert-Servais-Allee 50, 52070 Aachen, Germany  
Telephone: +49 241 9171- 164/109  
Email: [info@aachenyoungstars.de](mailto:info@aachenyoungstars.de)  
Website: <http://www.aachenyoungstars.de/>

#### Contact Details Show Ground:

Address: "Albert-Vahle Halle"  
Hubert-Wienen-Straße  
52070 Aachen  
Telephone: +49 241 9171- 164/139  
GPS Coordinates: Latitude: 50.79492 / Longitude: 6.0977

#### Accessibility Details:

Arrival by road:

From direction Cologne

- A 4 (Köln - Aachen)
- Exit Würselen/Aachen Zentrum
- turn right into Krefelder Straße
- follow the signs

From direction Düsseldorf

- A 44 to Autobahnkreuz Aachen
- A 4 direction Aachen/Heerlen
- Exit Würselen/Aachen Zentrum
- turn right into Krefelder Straße
- follow the signs

From direction Belgium

- follow the A 44 up to the Autobahnkreuz Aachen
- A 4 direction Antwerpen
- Exit Würselen/Aachen Zentrum
- turn right into Krefelder Straße
- follow the signs

From direction Netherlands

- follow the A 4
- Exit Würselen/Aachen Zentrum
- turn right into Krefelder Straße
- follow the signs

Arrival by train: Hauptbahnhof (Central Station) Aachen, Lagerhausstraße  
Arrival by plane: nearest airport: Cologne/Bonn, Duesseldorf,  
Maastricht-Aachen-Airport/NED

**2.ORGANISING COMMITTEE**

Honorary President: ./.  
President of the event: Stefanie Peters  
Show Secretary: Gabi Hackländer / Thomas Töpfer  
Press Officer: Tobias König / Saskia Stahl-Farrell

**3.EVENT DIRECTOR**

Name: Jana Kun  
Address: Albert-Servais Allee 50  
52070 Aachen  
Telephone: +49 241 9171 164  
Mobile: ./.  
Email: [jana.kun@chioaachen.de](mailto:jana.kun@chioaachen.de)

**4.STABLE MANAGER**

Name: Gina Trojan  
Telephone: **+49 1737561580**  
Email: [stablemanager@chioaachen.de](mailto:stablemanager@chioaachen.de)

# FEI APPROVED SCHEDULE AACHEN (GER) 30 November – 03 December 2023



## V. OFFICIALS

Please note that the schedule has been approved under the provision that all appointed Officials have successfully passed the on-line FEI Competency Evaluation Test, and that the appointed VSM fulfils the requirement of being listed as Level 1 OV before the start of the event.

	Panel	Function	FEI ID	Name	NF	Level/*	Contact Email
1	Ground Jury	Ground Jury President	10095170	Knut Danzberg	GER	L3/4*	<a href="mailto:Knut.Danzberg@gmx.de">Knut.Danzberg@gmx.de</a>
		Ground Jury Member	10102853	Marlena Gruca Rucinska	POL	L3/4*	<a href="mailto:stajnia-equus.gruca@wp.pl">stajnia-equus.gruca@wp.pl</a>
		Ground Jury Member	10093970	Paula Nysten	FIN	L3/4*	<a href="mailto:paula.nysten@op.fi">paula.nysten@op.fi</a>
		Ground Jury Member	10081746	Eva-Maria Vint-Warmington	EST	L3/4*	<a href="mailto:eva-maria@travelmoments.ca">eva-maria@travelmoments.ca</a>
		Ground Jury Member	10205913	Patricia Wolters	NED	L3/4*	<a href="mailto:patricia1.wolters@gmail.com">patricia1.wolters@gmail.com</a>
		Foreign Judge	10050457	Jacques van Daele	BEL	L3/4*	<a href="mailto:vandaelejacques@telenet.be">vandaelejacques@telenet.be</a>
2	Foreign Technical Delegate	Foreign Technical Delegate		N/A			
3	Chief Steward	Chief Steward	10051914	Diana Münnich	GER	3	<a href="mailto:dmuennich@fn-dokr.de">dmuennich@fn-dokr.de</a>
4	Assistant Stewards	Assistant Steward	10052167	Didier Deschauer	BEL	4	<a href="mailto:deschauer@gmail.com">deschauer@gmail.com</a>
		Assistant Steward	10050793	Ulrich Eickershoff	GER	2	<a href="mailto:Ulrich.eickershoff@gmx.de">Ulrich.eickershoff@gmx.de</a>
		Assistant Steward	10103205	Sandra Ernst	GER	3	<a href="mailto:s.ernst-schilling@web.de">s.ernst-schilling@web.de</a>
		Assistant Steward	10050804	Jacqueline Schmieder	GER	3	<a href="mailto:jacqueline.schmieder@gmx.de">jacqueline.schmieder@gmx.de</a>
		Assistant Steward	10053087	Katharina von Stetten	GER	3	<a href="mailto:kchvst@web.de">kchvst@web.de</a>
		Assistant Steward	10115530	Veronika Kelemenova	SVK	1	<a href="mailto:kelemen.veronika26@gmail.com">kelemen.veronika26@gmail.com</a>
5	FEI Veterinary Delegate	Veterinary Delegate	10048947	Dr. Friedrich Hanbücken	GER	4	<a href="mailto:hanbuecken@skynet.be">hanbuecken@skynet.be</a>
		Veterinary Delegate	10146140	Marcus Schröter	GER	2	<a href="mailto:marcus.schroeter@me.com">marcus.schroeter@me.com</a>
6	Veterinary Services Manager / Treating Veterinarian	Veterinary Services Manager	10146140	Marcus Schröter	GER	1	<a href="mailto:marcus.schroeter@me.com">marcus.schroeter@me.com</a>
		Veterinary Services Manager	10048947	Dr. Friedrich Hanbücken	GER	4	<a href="mailto:hanbuecken@skynet.be">hanbuecken@skynet.be</a>
		Permitted Treating Veterinarian	10218330	Patrick Büth	GER		<a href="mailto:patrick-bueth@t-online.de">patrick-bueth@t-online.de</a>
		Permitted Treating Veterinarian	10319040	Sabrina Kuhn	GER		<a href="mailto:sabrina-kuhn@gmx.net">sabrina-kuhn@gmx.net</a>
7	Doctor/Medical Service	Medical Service		Retter4You – Sascha Laube	GER		<a href="mailto:laube@retter4you.de">laube@retter4you.de</a>
8	Farrier	Farrier		Gerd Lamberty	GER		<a href="mailto:gerdlamberty@outlook.de">gerdlamberty@outlook.de</a>
9	NF Delegate	NF Delegate		Knut Danzberg	GER		<a href="mailto:Knut.Danzberg@gmx.de">Knut.Danzberg@gmx.de</a>



## **VI. INVITATIONS**

Number of NFs invited (P/J/Y): 12  
State which NFs are invited: AUT, BEL, DEN, ESP, FRA GBR, GER, ITA, NED, POL, SUI, SWE  
Reserve NFs: AZE, CZE, CRO, FIN, HUN, LUX, POR, MLT, NOR, THA, TUR, UKR, USA

### **Pony Riders:**

Total Number of athletes: approx. 20  
Number of home athletes: approx. 8 (acc. to a special handicap agreed upon with NF GER)  
Number of athletes per NF: 1 (in consideration with OC, more athletes will be allowed)  
Number of ponies per athlete: 1, on request athletes may start with two ponies.

### **Juniors:**

Total Number of athletes: approx. 24  
Number of home athletes: approx.10 (acc. to a special handicap agreed upon with NF GER)  
Number of athletes per NF: 1 (in consideration with OC more athletes will be allowed)  
Number of horses per athlete: 1, on request athletes may start with two horses.

### **Young Riders:**

Total Number of athletes: approx. 24  
Number of home athletes: approx.8 (acc. to a special handicap agreed upon with NF GER)  
Number of athletes per NF: 1 (in consideration with OC more athletes will be allowed)  
Number of horses per athlete: 1, on request athletes may start with two horses.

### **Children:**

Total Number of athletes: approx. 12  
Number of NFs invited: the best 10 Athlete/horse combinations of the final of the FEI Dressage European Championships 2023 in Kronberg (Children Individual Competition).  
OC invitation: 2  
Number of horses per athlete: 1

The German athletes will be invited by the Organising Committee in agreement with the national trainer Dressage.

Each Athlete must compete in competition No 6 and 9

Athletes are invited by the Organiser through their NF.

One (1) groom per athlete.

The Organising Committee reserves the right to increase the number of horses / ponies per athlete.

The Organising Committee reserves the right to invite additional NFs in case one of the invited NFs will not be able to participate.

The Organising Committee reserves the right to invite athletes personally through the respective NF.

## VII. ENTRIES

- You must use the FEI Entry System for all categories of this Event: [https://entry.fei.org/index.php?page=PFO\\_Entries\\_NF\\_EventSearch](https://entry.fei.org/index.php?page=PFO_Entries_NF_EventSearch)
- You will find additional documentation on: <https://inside.fei.org/fei/your-role/it-services/it-platforms/fei-entry-system>
- All Athletes and Horses participating in any International Competition must be registered with the FEI.
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

- German Athletes have to enter through the German Entry System NeOn! Entries of German Athletes will then be uploaded into the FEI Online Entry System!

### 1. ENTRY DATES AND FEES:

#### Deadlines for entries

Definite Entries: 06/11/2023

Last date for substitutions: 30/11/2023, two hours prior to the horse inspection

Entries have to be in accordance with the FEI Dressage Rules and the FEI General Regulations.

**Entry fee per horse/pony:** 300 Euro (VAT n/a)

Stabling fee per horse/pony: included in the entry fee

**VAT:** n/a

**Total fee per horse/pony: 300 Euro**

#### **Entry fees are administered by EventClearing.**

#### **The entry fee plus additional fees/charges**

- of German Athletes will be subject to direct credit through the German online system NeOn. Payments not be done via NeOn will be invoiced by EventClearing.

- of Foreign Athletes

has to be paid by transfer ahead of the event to the following account: Aachen-Laurensberger Rennverein e.V., Albert-Servais-Allee 50, 52070 Aachen, Deutschland

IBAN: DE81 3905 0000 1077 3355 43 BIC / SWIFT: AACSD33

Ref.: Aachen Youngstars, FEI-number of the rider (please do not make payments before 15/11/2023)

Please contact EventClearing for further details: [info@eventclearing.lu](mailto:info@eventclearing.lu); [www.eventclearing.lu](http://www.eventclearing.lu)

Privacy Policy Declaration:

Based on Article 6 paragraph 1 a, b & f, GDPR (General Data Protection Regulation of the European Union), presenting the entries for the Aachen Dressage Youngstars 2023 all parties concerned (Chefs d'Equipe, athletes, horse owners, grooms, vets, trainers and other accompanying persons) consent that the organising committee Aachen-Laurensberger Rennverein e.V. (ALRV) may process their personal data for the purpose of organisation and safe execution of this Aachen Dressage Youngstars and may also forward them to third parties for this purpose. Dependent of the role and possibly already elsewhere given consent, this personal data may be processed as long as up to 3 months after the next Aachen Dressage Youngstars.

The Privacy Policy of the ALRV can be viewed here <http://www.aachenyoungstars.de/> The consent may be revoked in writing at any time with effect for the future. Revoking the consent may result in withdrawal of entry right as well as withdrawal of show pass.

## 2.NO-SHOWS/LATE WITHDRAWALS:

**NB:** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the Organiser for the actual financial loss incurred by the Organiser (i.e., stabling and hotel expenses) as a result of the late withdrawal or no-show.

Amount charged: 200 Euro per horse/pony

## 3.ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:

All other fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the Organiser.

EADCMP Fee:

Included in compulsory entry fee  Not included in compulsory entry fee

Lower-Level Events (CIMS) CHF 18 per horse per event

(For definition of CIMS see Appendix E of the FEI General Regulations)

Higher-Level Events CHF 25 per horse per event

(All other events not defined as CIM)

Electricity (upon request): 45 Euro per charge

Manure disposal: none

Hay: 8 Euro per bale

Straw: 5 Euro per bale

Shavings: 15 Euro per bale

Tack Box: 100 Euro per box

Training Horse: 150 Euro per box (only FEI registered horses)

EADCMP fee: 18 Euro per horse/pony

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AACHEN (GER) 30 November – 03 December 2023**

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First bedding ( 2 bales straw or 2 bales shavings) is free of charge  
Prices of hay, straw and shavings are subject to change

**All aforementioned amounts are including VAT.**

VAT Number of the Organiser: n/a

**4. DEGREE OF DIFFICULTY – FLOORPLAN GRAND PRIX FREESTYLE**

DoD will be used.                       DoD will not be used.                       Not Applicable.

Athletes are required to login using their own credentials on to <http://dressagefreestyle.fei.org> to create or assign their Grand Prix Freestyle floorplan at the latest 2 hours prior to:

the horse inspection.

the draw of the Grand Prix / Short Grand Prix.

## VIII. TIMETABLE

**Competitions must not start before 08:00 h and must not finish after 23:00 h unless prior approval is granted by the FEI.**

**The current edition of Dressage Tests at the date of the show will be used and all tests must be ridden from memory.**

<https://inside.fei.org/fei/your-role/organisers/dressage/tests>

	Day	Date	Time
• <u>Opening of stables</u>	Wednesday	29/11/2023	14:00h -19:00h
• <u>Horse Inspection</u>			
CDIY	Thursday	30/11/2023	11.00h
CDIJ	Thursday	30/11/2023	13.15h
CDIP	Thursday	30/11/2023	13.45h
CDICh	Friday	01/12/2023	17.00 h
• <u>Declaration of Starters</u>			
CDIY	Thursday	30/11/2023	11.30 h
CDIJ	Thursday	30/11/2023	14.00 h
CDIP	Thursday	30/11/2023	14.30 h
CDICh	Friday	01/12/2023	17.30 h
• <u>Draw for each first competition:</u>			
CDIY	Thursday	30/11/2023	12.00 h
CDIJ/CDIP	Thursday	30/11/2023	15.30 h
CDICh	Friday	01/12/2023	15.30 h

Competitions CDICh:	Day	Date	Time	Prize Money
Competition 6 Children Team	Saturday	02/12/2023	12.15 h	800 Euro
Competition 9 Children Individual	Sunday	03/12/2023	09.00 h	1.250 Euro
<b>Total Prize Money</b>				2.050 Euro
<b>Prizes in Kind</b>				None

Competitions CDIY:	Day	Date	Time	Prize Money
Competition 1 Young Riders Team	Thursday	30/11/2023	15.00 h	750 Euro
Competition 4 Young Riders Individual	Friday	01/12/2023	15.45 h	750 Euro
Competition 8 Young Riders Freestyle	Saturday	02/12/2023	17.45 h	1.500 Euro
<b>Total Prize Money</b>				<b>3.000 Euro</b>
<b>Prizes in Kind</b>				None

<b>Competitions CDIJ:</b>	<b>Day</b>	<b>Date</b>	<b>Time</b>	<b>Prize Money</b>
Competition 3 Juniors Team	Friday	01/12/2023	11.30 h	650 Euro
Competition 5 Juniors Individual	Saturday	02/12/2023	08.00 h	650 Euro
Competition 11 Juniors Freestyle	Sunday	03/12/2023	13.30 h	1.200 Euro
<b>Total Prize Money</b>				<b>2.500 Euro</b>
<b>Prizes in Kind</b>				None

<b>Competitions CDIP:</b>	<b>Day</b>	<b>Date</b>	<b>Time</b>	<b>Prize Money</b>
Competition 2 Pony Riders Team	Friday	01/12/2023	08.00 h	400 Euro
Competition 7 Pony Riders Individual	Saturday	02/12/2023	14.30 h	400 Euro
Competition 10 Pony Riders Freestyle	Sunday	03/12/2023	11.00 h	1.000 Euro
<b>Total Prize Money</b>				<b>1.800 Euro</b>
<b>Prizes in Kind</b>				None

**GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS:**

Leading athlete award - ./.  
 Best foreign athlete - ./.  
 Best home athlete - ./.  
 Team awards - ./.

**IX. COMPETITIONS DETAIL**

**FIRST DAY: Thursday**

**DATE: 30/11/2023**

**COMPETITION No 1 - CDIY**

Test: FEI Young Riders Team  
Number of horses per athlete: 1 or respectively 2 horses (see VI Invitations.)  
Open to: all athletes acc. to VI Invitations.  
Draw/Art: acc. to Art. 417.3.1 – ordinary draw  
Prize money: EUR 750  
Breakdown: 175/125/100/80/2x70/2x65  
If more Athletes are placed the next receive: € 45,00 each.

\* \* \* \* \*

**SECOND DAY: Friday**

**DATE: 01/12/2023**

**COMPETITION No 2 – CDIP**

Test: FEI Pony Riders Team  
Number of ponies per athlete: 1 or respectively 2 ponies (see VI Invitations.)  
Open to: all athletes acc. to VI Invitations.  
Draw/Art: acc. to Art. 417.3.1 – ordinary draw  
Prize money: EUR 400  
Breakdown: 85/75/65/50/35/3x30  
If more Athletes are placed the next receive: € 30,00 each.

\* \* \* \* \*

**COMPETITION No 3 - CDIJ**

Test: FEI Juniors Team  
Number of horses per athlete: 1 or respectively 2 horses (see VI Invitations.)  
Open to: all athletes acc. to VI Invitations.  
Draw/Art: acc. to Art. 417.3.1 – ordinary draw  
Prize money: EUR 650  
Breakdown: 160/130/95/70/60/3x45  
If more Athletes are placed the next receive: € 40,00 each.

\* \* \* \* \*

**COMPETITION No 4 - CDIY**

**Qualifier for Competition No 8 (Freestyle Young Riders)**

Test: FEI Young Riders Individual  
Number of horses per athlete: 1 or respectively 2 horses (see VI Invitations.)  
Open to: all athletes acc. to VI Invitations.  
Draw/Art: acc. to Art. 417.3.1 – ordinary draw  
Prize money: EUR 750  
Breakdown: 175/125/100/80/2x70/2x65  
If more Athletes are placed the next receive: € 45,00 each.

\* \* \* \* \*

**THIRD DAY: Saturday**

**DATE: 02/12/2023**

**COMPETITION No 5 - CDIJ**

**Qualifier for Competition No 11 (Freestyle Juniors)**

Test: FEI Juniors Individual  
Number of horses per athlete: 1 or respectively 2 horses (see VI Invitations.)  
Open to: all athletes acc. to VI Invitations.  
Draw/Art: acc. to Art. 417.3.1 – ordinary draw  
Prize money: EUR 650  
Breakdown: 160/130/95/70/60/3x45  
If more Athletes are placed the next receive: € 40,00 each.

\* \* \* \* \*

**COMPETITION No 6 - CDICH**

**Qualifier for Competition No 9 (Children Individual)**

Test: FEI Children Team  
Number of horses per athlete: 1  
Open to: all athletes acc. to VI Invitations.  
Draw/Art: acc. to Art. 417.3.1 – ordinary draw  
Prize money: EUR 800  
Breakdown: 200/160/125/95/70/55/50/45

\* \* \* \* \*



**COMPETITION No 7 - CDIP**

**Qualifier for Competition No 10 (Freestyle Pony Riders)**

Test: FEI Pony Riders Individual  
Number of ponies per athlete: 1 or respectively 2 ponies (see VI Invitations.)  
Open to: all athletes acc. to VI Invitations.  
Draw/Art: acc. to Art. 417.3.1 – ordinary draw  
Prize money: EUR 400  
Breakdown: 85/75/65/50/35/3x30  
If more Athletes are placed the next receive: € 30,00 each.

\* \* \* \* \*

**COMPETITION No 8 – CDIY**

Test: FEI Young Riders Freestyle to Music  
Number of horses per athlete: 1  
Open to and compulsory for: the best 12 athlete/horse combinations from competition no 4.  
In case a rider is qualified with two horses, the rider has to take the better placed horse from competition no 4.  
Draw/Art: Art 417.6 within groups of five in reverse order of the results from competition no 4 (group of riders placed 12<sup>th</sup> to 11<sup>th</sup> in competition 4 to start first group of riders placed 5<sup>th</sup> to 1<sup>st</sup> in competition 4 to start last)  
Total prize money: EUR 1.500  
Breakdown: 325/220/190/160/130/115/100/80/60/45/40/35

\* \* \* \* \*

**FOURTH DAY: Sunday**

**DATE: 03/12/2023**

**COMPETITION No 9 - CDICH**

Test: FEI Children Individual  
Number of horses per athlete: 1  
Open to: the best 12 combinations from the Children Team competition no 6.  
Draw/Art: Art 417.3.3 within groups of five in reverse order of the results from competition no 6 (group of riders placed 12<sup>th</sup> to 11<sup>th</sup> in competition 6 to start first group of riders placed 5<sup>th</sup> to 1<sup>st</sup> in competition 6 to start last)  
Prize money: EUR 1.250  
Breakdown: 300/240/180/150/120/100/2x80

\* \* \* \* \*

**COMPETITION No 10 – CDIP**

Test: FEI Pony Riders Freestyle to Music  
Number of ponies per athlete: 1  
Open to and compulsory for: the best 12 athlete/pony combinations from competition no 7.  
In case a rider is qualified with two horses, the rider has to take the better placed horse from competition no 7.  
Draw/Art: Art 417.6 within groups of five in reverse order of the results from competition no 7 (group of riders placed 12<sup>th</sup> to 11<sup>th</sup> in competition 7 to start first group of riders placed 5<sup>th</sup> to 1<sup>st</sup> in competition 7 to start last)  
Prize money: EUR 1.000  
Breakdown: 215/150/125/105/90/75/70/60/35/30/25/20

\* \* \* \* \*

**COMPETITION No 11 – CDIJ**

Test: FEI Juniors Freestyle to Music  
Number of horses per athlete: 1  
Open to and compulsory for: the best 12 athlete/horse combinations from competition no 5  
In case a rider is qualified with two horses, the rider has to take the better placed horse from competition no 5.  
Draw/Art: Art 417.6 within groups of five in reverse order of the results from competition no 5 (group of riders placed 12<sup>th</sup> to 11<sup>th</sup> in competition 5 to start first group of riders placed 5<sup>th</sup> to 1<sup>st</sup> in competition 5 to start last)  
Total prize money: EUR 1.200  
Breakdown: 245/160/140/120/100/90/85/75/60/55/40/30

\* \* \* \* \*

## **X. FACILITIES OFFERED**

### **1. ATHLETES**

#### **Accommodation.**

OC does not provide accommodation.  
Please contact the Aachen tourist service:

aachen tourist service e.V.  
Phone: (49) 241 – 180 29 50  
Fax: (49) 241 – 180 29 30  
Email: [chio@aachen-tourismus.de](mailto:chio@aachen-tourismus.de)

Accommodation will be at the Athletes' own expense.

#### **Meals**

Meals will be provided on the show grounds at the Athletes' own expense.  
Meals will be provided in the Restaurant Stables' Inn.

### **2. GROOMS**

#### **Accommodation.**

OC does not provide accommodation.  
Please contact the Aachen tourist service:

aachen tourist service e.V.  
Phone: (49) 241 – 180 29 50  
Fax: (49) 241 – 180 29 30  
Email: [chio@aachen-tourismus.de](mailto:chio@aachen-tourismus.de)

Accommodation will be at the Athletes' expense.

#### **Meals**

Meals will be provided on the show grounds at the Athletes' own expense.  
Meals will be provided in the Restaurant Stables' Inn.

**N.B. Organiser's must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.**

## **XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION**

### **1. DRAW**

Location of the draw: Showoffice at the "Deutsche Bank Stadium"

### **2. COMPETITION ARENA(S)**

Total dimensions: 27x75 (Competition arena - dimensions: 20 x 60 m)

Type of Footing: sand

### **3. PRACTICE ARENA(S)**

Total dimensions: 20x40 m (indoor)

Type of Footing: sand

Total dimensions: 20x60 m (outdoor)

Type of Footing: sand

### **4. STABLES**

Size of boxes: 3 m x 3 m (permanent stables, larger boxes cannot be made available).

Arrival will be possible as of Wednesday, 29/11/2023 between 14.00 and 19.00h.

Arrival on Thursday, 30/11/2023 will be possible between 09.00h and 15.00 h.

Horses will be stabled (incl. 1<sup>st</sup> bedding) on the show grounds from 29/11/2023 to 03/12/2023. Please enter the requested type of bedding for each horse into the FEI entry system. Only the assigned stables may be used.

The necessary number of boxes has to be ordered when handing in the entries – the order is binding. If no boxes have been ordered, the OC will reserve one box per horse entered.

Athletes, who bring more than 2 horses must book a tack box.

### **5. PAPERLESS JUDGING**

It is compulsory to have a certified software/solution in order to offer Paperless Judging at FEI Dressage Events.

Will you use a FEI Certified Paperless Judging Software/Solution to manage judging at your Event? (The list of Certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>)

Yes

Name of Company: Black Horse One GmbH

FEI Certified Service Provider ID number: GV91B111AKSCI

Contact person at Event:

Name: Daniel Göhlen  
FEI ID number: 10055662  
Contact email: [daniel@blackhorse-one.com](mailto:daniel@blackhorse-one.com)

**6. SCORING PROVIDER/TIMING PROVIDER**

Will you use a FEI Certified Service Provider to manage the scoring and timing at your Event? (The list of Certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>)

No

Name of Company: SCG Visual

Contact person at Event:

Name: Ariën Tolner  
FEI ID number: 10199930  
Contact email: [arie@scgvisual.com](mailto:arie@scgvisual.com)

The FEI may require to be provided with real time results data feed of your Events according to FEI requirements; in this case you and your provider will be informed accordingly.

**7. AVERAGE SCORE/OPEN SCORING**

Average Score and Open Scoring: No

**8. OTHER TECHNOLOGY/SERVICE PROVIDER(S)**

Will you use other technology/service provider(s) at your Event?

No

**9. PRIZE GIVING CEREMONY**

The number of athletes required to present themselves for the prize giving ceremony of each competition is 8.

**10. ADVERTISING ON ATHLETES AND HORSES**

The athletes are authorised to carry the logo of their personal sponsor. The Chief Steward will check that the advertising and publicity on athletes and horses complies with the FEI General Regulations..

**11. TICKETING**

Are you selling ticket for spectator to attend your event: No

**12. BETTING**

Betting will be authorised by the Organiser: No

**13. TRANSPORT REIMBURSEMENT HORSES/PONIES**

Transport expenses to be paid by the Athlete.

**14. WELCOME**

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate them on arrival.

**15. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS**

There will be no shuttle service.

**16. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

Entry right to the stable areas according to the FEI Veterinary Regulations.

NUMBER ACCREDITED PERSONS:

Athlete:	1
Partner:	1
Groom:	1
Horse Owner:	2 per horse acc. to FEI Passport

**17. SUSTAINABILITY**

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:

<http://inside.fei.org/fei/your-role/organisers/handbook>

## **XII. VETERINARY MATTERS**

### **1. CUSTOMS FORMALITIES**

For questions pertaining to the veterinary and animal diseases legislation for horses from abroad and regarding the horses' transportation, the OC is ready to assist.

Customs and veterinary fees will not be taken over.

### **2. HEALTH REQUIREMENTS**

#### **GENERAL**

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### **ENTRY OF HORSES**

Required health tests and vaccinations: ./.

Quarantine period: ./.

Specimen Import Licence applied: ./.

Every Athlete is obliged to deliver all necessary health certificates for the transport to the event or identification of the horses before they come into the stables:

a) in case of arrival from an EU member country a health certificate "EQUI-INTRA-IND" according to implementing regulation (EU) 2021/403. From 15<sup>th</sup> of October 2021 onwards the use of TRACES-NT is mandatory.

b) in case of arrival from a country not belonging to the EU a health certificate "EQUI-X" according to implementing regulation (EU) 2021/403.

A certificate must be done in at least one official language of the country of destination and in one official language of the member country. The Athlete must carry with him the original certificate, not a copy.

The organiser sees to it that on the competition site, an official state veterinarian is present to issue the health certificates which are necessary for the transport of the horses to their destination abroad.

In case the OC has entrusted a forwarding agency, the latter is ready to assist regarding the required documents.

Furthermore, questions relating to health requirements for horses can be directed to the veterinary authorities in the country of origin or in Germany.

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The organiser sees to it that on the competition site, an official state veterinarian is present to issue the health certificates which are necessary for the transport of the horses to their destination abroad.

In case the OC has entrusted a forwarding agency, the latter is ready to assist regarding the required documents.

Furthermore, questions relating to health requirements for horses can be directed to the veterinary authorities in the country of origin or in Germany.

### **3. NATIONAL REQUIREMENTS**

In addition to the Rules and Regulations applicable as set out above the following national regulations apply:

- German Animal Welfare Act (Tierschutzgesetz):  
[www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf)
- German Law concerning Manufacture and Distribution of Medicines (Arzneimittelgesetz):  
[www.gesetze-im-internet.de/bundesrecht/amg\\_1976/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/amg_1976/gesamt.pdf)
- German Animal Health Act (Tiergesundheitsgesetz):  
[www.gesetze-im-internet.de/tiergesg/TierGesG.pdf](http://www.gesetze-im-internet.de/tiergesg/TierGesG.pdf)
- German Regulation for Animal-Welfare during Transport (Tierschutztransportverordnung):  
[www.gesetze-im-internet.de/bundesrecht/tierschtrv\\_2009/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschtrv_2009/gesamt.pdf)
- German Regulation regarding Livestock Transport (Viehverkehrsverordnung):  
[www.gesetze-im-internet.de/bundesrecht/viehverkv\\_2007/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/viehverkv_2007/gesamt.pdf)
- etc.

### **4. PONIES**

Ponies must be in compliance with the Veterinary Regulations Chapter IX to be eligible to compete in pony events.

### **5. INJURY SURVEILLANCE**

FEI Veterinary Regulations, Chapter VIII: Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post-mortem examination.

### **6. TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.



## 7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

### 7.1 PASSPORTS. FEI General Regulations

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (FEI General Regulations).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

### 7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations, Art. 1003

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations.

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these Veterinary Regulations. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

### 7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations, Art. 1029

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue. PRs must fulfil the Horse Health Requirements via the FEI HorseApp in advance of the event which will be checked at the Examination on Arrival.

### 7.4 HORSE INSPECTIONS. FEI Veterinary Regulations, Art. 1032-1040

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

**7.5 LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations, Art. 1046-1051 and Annex VIII**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event. For Jumping that includes, but is not limited to, between rounds and before the Jump Off. For Endurance that includes, but is not limited to, pre-ride, during the ride and after the ride. Horses may be examined once or on multiple occasions during the Period of an Event. Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

**8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI Regulations****8.1 SAMPLING. FEI Veterinary Regulations, Chapter VII**

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

**8.2 ELECTIVE TESTING. FEI Veterinary Regulations, Art. 1056**

Elective Testing may be carried out prior to an Event to check for the presence of Prohibited Substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

**XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in the FEI's Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>

## **XIV. ADDITIONAL INFORMATION**

### **1. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

#### **1.1 ATHLETES, OWNERS AND SUPPORT PERSONNEL**

##### **1.1.1 Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

##### **1.1.2 Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

##### **1.1.3 Press Equipment**

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

## **1.2 ATHLETES AND OWNERS**

### **1.2.1 Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

### **1.2.2 Additional Liability Information**

The organizer declines any liability for property or pecuniary damage which may happen to visitors, athletes, grooms and horse owners through slight negligence of the organizer, the organizer's delegates or assistants. The OC is liable in case of intent, gross negligence as well as in case of injury to life, body or health and in further cases he is liable for compelling legal liability acc. to the legal requirements.

#### **1.2.2.1 Participation at own risk**

The athlete and the horse owner are aware that this FEI event can be a dangerous event. The athlete and the horse owner take part in the FEI event at their own risk.

#### **1.2.2.2 Liability of the Organiser**

The organizer is liable without limitation only for intent and gross negligence. For simple negligence, the organizer is only liable in case of injury of life, body, health or an essential contractual obligation of the organizer. Essential contractual obligations are those whose fulfilment is necessary to achieve the objective of the contract and in whose fulfilment the athlete or the horse owner trusted and could trust.

In the event of a slightly negligent breach of material contractual obligations, the liability of the Organiser shall be limited to the foreseeable typical damage. The above limitations of liability also apply in favour of the legal representatives and vicarious agents of the organizer.

Otherwise, liability is excluded.

#### **1.2.2.3 Release from liability**

The athlete and the horse owner are jointly and severally liable to the organizer to indemnify the organizer against all claims of third parties, in particular visitors of the event and other athletes, regardless of fault, at first request, arising from the fact that a human being is killed or the body or health of a human being or an object is damaged by a horse of the athlete or the horse owner or by a person commissioned by the athlete or the horse owner.

#### **1.2.2.4 Choice of law**

The liability and indemnity agreement shall be governed by German law.

**1.2.3 Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

**2. PROTESTS/APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent, as mentioned in the FEI General Regulations: <https://inside.fei.org/content/general-regs-statutes>

**3. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

**4. MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the Approval of the Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the OC may change the schedule in order to clarify any matters arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all Athletes and Officials as soon as possible and they must be reported to the FEI by the Foreign Judge.

**5. ADDITIONAL INFORMATION FROM THE ORGANISER****5.1 GERMAN SHOW RULES**

The OC acknowledges that para 1.4 LPO (German Show Rules) is binding for international events in Germany.

**5.2 TIMETABLE**

The times stated under "VIII. TIMETABLE" are subject to alterations.

**5.3 FEI-PASSPORTS**

Horses entered in CIMs (CDI1\*/CDI2\*/CDIYH/CDIAM/CDIU25/CDIJ/CDIY/CDICh/CDIP) in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

**5.4 GERMAN ANIMAL WELFARE ACT**

According to paragraph 6 of the German Animal Welfare Act, trimming the vibrissae around eyes and muzzle as well as clipping or cutting the hairs inside the ears of horses are prohibited.

**5.5 HORSE LORRIES**

Horse lorries can be parked near the show grounds, **but not inside the stable area**. Only the assigned place may be used without fail. Electricity is supplied through installations at the assigned place. Cable is to be supplied by the owner of the lorry.

**5.6 MUSIC RIGHTS**

The music rights for the freestyle competitions are the sole responsibility of the riders. The OC declines any responsibility.

**5.7 MOTORISED VEHICLES OR MOTORBIKES**

Motorised vehicles or motorbikes are strictly prohibited on the entire show

grounds.

#### **5.8 ACKNOWLEDGEMENT OF SHOW GROUND REGULATIONS**

As soon as NFs have presented their entries, athletes, also on behalf of the horse owners, as well as their employees/grooms, representatives and accompaniments are obliged, from the moment of arrival on the show grounds, to acknowledge and keep within the ALRV show ground regulations and rules of the official show schedule, to acknowledge and keep within the German Animal and Welfare Laws and Guidelines, and to behave according to the ethical principles in common practice.

Violations will be dealt with by the respective Ground Jury or Appeal Committee.

Violation of this code will be dealt with by the respective Ground Jury or Appeal Committee, in accordance with the Rules and Regulations of the FEI.

#### **5.9 DATA PROTECTION BASIC REGULATION**

With the entry declaration the athlete agrees that the Organizer is permitted to save their data and uses photo and film footages made at the event of the athletes for publications.

#### **5.10 DOGS**

All dogs must be leashed and affixed to a human or stationary object on the whole show ground and in the stable area. Violation of this rule will incur a fine of CHF 100 per offence and, in case of a repeated offence at the Event, may lead to exclusion from the Venue (Art. 109.13 General RG).

#### **5.11 INFORMATION ON COVID19**

FEI: see Covid-19 Frequently Asked Questions (FAQs):

<https://inside.fei.org/fei/covid-19/faqs>

NF GER: see "Coronavirus: "Impact on Equestrian Sport" (Auswirkungen auf den Pferdesport): <https://www.pferd-aktuell.de/coronavirus>

#### **5.12 HYGIENE MEASURES IN CONNECTION WITH THE EHV-1**

For all measures in place at the time of the Event, please refer to:

<https://inside.fei.org/fei/your-role/veterinarians/biosecurity-movements/biosecurity/ehv-1>.

**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

**Distribution of Prizes and Indemnities**

The account (one per athlete) will be made, based upon the definite entries. Payments must be made in € (Euro) in cash or by credit card.

Prize money payments will be done by bank transfer to the account registered in the personal profiles of the riders on [app.eventclearing.lu](http://app.eventclearing.lu). For further details please contact [info@eventclearing.lu](mailto:info@eventclearing.lu).

**Settlement of accounts per athlete**

The Organising Committee is authorised to deduct any possible outstanding duties from the payment. Each athlete is obliged to forward the prize-money as well as any reimbursement to the respective horse owner.

Each athlete is obliged to check and sign the final account at the accounting office before departure. The horse passports will only be handed out after the accounts have been settled.

**Taxation of Foreign Horse Owners, Athletes and Grooms:**

According to § 50a - Abs. 4 EStG of the German Tax Rights the OC must detain tax (withholding tax on income earned) from all accounts paid out to foreign horse owners, athletes and grooms.

The horse owners and athletes can apply for exemption of these taxes at the Central Federal Office for Finances, if the lawful requirements are met: Bundeszentralamt für Steuern, An der Kuppe 1, 53225 Bonn, Germany, phone: +49 228-4060, fax: +49 228-4062661. An exemption of these taxes is only possible if the appropriate certificate is submitted. The documents for the exemption of tax can be downloaded from the website

[www.bzst.bund.de](http://www.bzst.bund.de)

Subject to change.

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations, Art. 127-128)**

The value of the 1<sup>st</sup> prize must not exceed 1/3 of the total prize money announced for the competition. Distribution of prize money: distributed to 25 % of participants.

If there are between 5 and 19 athletes in the competition, min 5 prizes must be distributed.

If there are 4 or less athletes in the competition, the table below applies.

Number of Starters	1	2	3	4	From 5 and above
1 <sup>st</sup>	33%	33%	33%	33%	All the prize money scheduled must be distributed among all placed athletes.
2 <sup>nd</sup>		25%	25%	25%	
3 <sup>rd</sup>			20%	20%	
4 <sup>th</sup>				15%	
Total distributed	33%	58%	78%	93%	

The amount to be given to each athlete must be stated in the schedule.

## **XV. ANNEXES**

### **1. FEI ENTRY SYSTEM**

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

**FEI ID<sup>1</sup>:** 10003250  
**Name\*:** Kun  
**First Name\*:** Jana  
**E-Mail\*:** [jana.kun@chioaachen.de](mailto:jana.kun@chioaachen.de)  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

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**FEI ID<sup>1</sup>:** 10105436  
**Name\*:** Rosenberg  
**First Name\*:** Birgit  
**E-Mail\*:** [birgit.rosenberg@chioaachen.de](mailto:birgit.rosenberg@chioaachen.de)  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

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**FEI ID<sup>1</sup>:** 10138253  
**Name\*:** Trojan  
**First Name\*:** Gina  
**E-Mail\*:** [stablemanager@chioaachen.de](mailto:stablemanager@chioaachen.de)  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

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**FEI ID<sup>1</sup>:** 10305016  
**Name\*:** Köster  
**First Name\*:** Paulina  
**E-Mail\*:** [paulina.koester@chioaachen.de](mailto:paulina.koester@chioaachen.de)  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

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- 1) If already have an FEI user account.  
2) Provide you the required access to manage entries and substitutions and download entries/lists.  
3) You are just able to consult and download the entries/lists.  
\*) Mandatory Fields



## 2. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded directly on the FEI Database within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

<https://inside.fei.org/fei/your-role/it-services/results/dressage-results-forms>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to [dressageresults@fei.org](mailto:dressageresults@fei.org) in the proper XML format immediately after the event.

Please refer to compulsory format for CDIs; the file can be downloaded using the following link: <https://inside.fei.org/fei/your-role/it-services/xml-format>

All results must include FEI Passport Registration number of horses and FEI ID number of Athletes.

Please note that as per the FEI Regulations: OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event for all disciplines managed by an online entry system and five (5) days for all other discipline(s), unless otherwise specified for qualification and ranking reasons as communicated by the FEI.

Failure from organisers of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.